

**Board of Selectmen
TOWN OF CHESTERFIELD, NH
SELECTMEN'S MEETING**

June 29, 2022
6:00 PM at Town Offices and Via Zoom

Note: This meeting may be recorded

CALL TO ORDER

Gary Winn called the meeting to order at 6:00 P.M. In attendance were, Fran Shippee, Judy Idelkope, Alissa Thompson, and Tricia Lachenal (via Zoom)

SUGGESTION BOX

The suggestion box was empty.

CORRESPONDENCE

Letter from John Kondos

Winn read the letter received from Mr. Kondos describing his background noting his desire to be part of the Gravel Roads Committee. Winn noted that he will be added to the list for further interviews.

Letter from Aaron Lipsky – property bid for Map 18, Lot B14

Winn noted that the letter Map 18A, Lot B14 – noting that there is a title defect and this likely prevents a mortgage or sale in the future – revised bid \$5,500.00.

Winn noted that they will conclude correspondence and return later in the meeting.

Gary Winn moved to go into non-public session #1 under 91-A:3, II (d) at 6:08PM. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Gary Winn moved to come out of non-public session #1 at 6:33 PM. The motion was seconded by Judy and passed unanimously.

Gary Winn moved to seal the minutes from Non-public #1. The motion was seconded by Fran Shippee and passed unanimously.

Mary Ewell

A letter from Mary Ewell noted that she was contacted by Ron Rzasa from the Economic Development Committee asking her to step down from the committee as she is unable to attend most meetings. Ewell stated in her letter that work and personal commitments have gotten in the way of attending most meetings, and therefore she is resigning from the EDC. She would like to

note that she hopes to return and join the committee again in the future when her schedule allows.

Winn noted the Board of Selectmen accepted Mary Ewell's resignation from the Economic Development Committee.

PUBLIC COMMENT

Jeff Scott noted that the Chesterfield Happenings included the community happenings and he is looking forward to more each month. Scott thanked the board for allowing it to be added.

WEEKLY REVIEW

Code Tracker

Board reviewed the code tracker. There was no action taken.

Building Permits

The board reviewed the building permit list.

Shippee noted that she spoke with Beauregard about a building permit on Stone Mill Road and he indicated that it is not finished yet and the permit was just renewed.

Idelkope noted that she did not get the sense that expired permits are being followed up on. Winn noted that there are several projects on the list that have been completed. Winn noted he will speak with Beauregard about the dates and the projects that are completed coming off the list.

FINANCIALS

Audit for 2020

Thompson noted that the last of the numbers are being put together. Thompson noted that the Town Clerk numbers are what is taking so long.

OLD BUSINESS

Property to be Tax Deeded – NON-Public – RSA 91-A:3, II (c)

Gary Winn moved to go into non-public session #2 under 91-A:3, II (c) at 7:30 PM. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

Gary Winn moved to come out of non-public session #2 at 7:33 PM. The motion was seconded by Judy Idelkope and passed unanimously.

Gary Winn moved to seal the minutes from Non-public #2. The motion was seconded by Fran Shippee and passed unanimously.

Summer Informational Session July 20, 2022

Winn noted that the Summer Informational Meeting will be on July 20th at 6:30 PM in the Town Hall. The board discussed who will be handling what topic so the agenda can be posted. Winn noted that some brief comments regarding the reappraisal should be stated. Idelkope will handle the Watershed Committee and Rescue Inc. Shippee will handle the Gravel Road Committee, Street lighting and the monthly Happenings. Winn will speak about the Wastewater Regulation, ARPA funds and OEM.

Annex Door & Dishwasher

Shippee noted that Tom North came and looked at the door. Shippee noted that he cleaned some debris from under the door and now it closes better. Shippee noted that it is not fixed, but it did work better after it was cleaned. Shippee noted that the threshold may need to be removed and cleaned up in order for it to close properly. Shippee noted that North will come up and help move shelving. Shippee noted that a painter was called for the metal copula that comes out of the roof. The board discussed if it was an exhaust or what its purpose is. Shippee noted it is metal and it has turned yellow. The board noted if it is just decorative, it can be removed. Winn will go look at the dishwasher to see if the counter can be moved and how to make it work.

TABLED UNTIL FUTURE DATE

Personnel Policy Review (Attorney Mayer reviewing)

Road Committee (Agenda July 13)

Library Trustee Applications (July 13)

Community Power

GUESTS

6:30 PM Jeffrey Fournier

Jeffrey Fournier noted he is present to speak about his bid on Map 10B, Lot A2. Fournier noted that he would like to have a shared vision with the Town on what to do with the property. Fournier noted that he would like to know what the Town would like to see there. Fournier noted that they were thinking about a fence and a tennis court for roller-skating. Winn noted that his intention of requiring a merger was just for the purpose of not having a house there. Winn noted that once the lot is purchased and then merged, they will have to follow the zoning rules on what can and cannot be placed there. Winn noted that that he appreciates that they have mowed it and kept it looking nice over the years. Shippee noted that she appreciates Fournier asking what the board thinks but noted that the board does not get a say in what is done with private land as long as it meets the regulations.

NEW BUSINESS

Changes to Transfer Station lead Attendant Job Description

The board reviewed the current Transfer Station Lead Attendant job description and updated the document. The board agreed by consensus to update as amended in the meeting.

Abatelements

Thompson noted that the Town has not received Dave Marazoff's recommendations yet. Thompson noted that she has reminded him and Lachenal has reached out to request them before tonight's meeting. It was noted the board may have to have a special meeting once he provides the information.

OTHER BUSINESS -

Thompson noted that Lachenal has made some suggestions for changes to the application and procedure to the Fireworks Ordinance. Lachenal noted that the procedure indicates going to the Police Department first, and it should be the Town offices. Lachenal stated that the application needed more information. Lachenal stated she would like it to be one document on the website so that people need to read the ordinance and the procedure in order to get the application. The board approved the proposed language with minor changes.

Thompson noted that Adler received a quote for paving the Town Hall parking lot and the quote was for \$23,000.00. Thompson noted that the warrant article was for \$6,000.00. It was noted the project was originally going to be done while Allstate Asphalt was already here doing the roads, but they decided the job was not big enough for them. The project will have to wait and be put into next year's budget.

Thompson noted she needs two warrant article funds released.

Gary Winn moved to request the Trustees of the Trust funds release \$55,773.00 from the Highway Heavy Equipment Capital Reserve fund for the purpose of Article 9 in the March 13, 2022, Warrant. The motion was seconded by Fran Shippee and passed unanimously.
It was noted this is for the first half of the Highway truck purchase.

Gary Winn moved to request the Trustees of the Trust funds release \$13,629.00 from the Road Construction capital reserve fund for the purpose of Article 6 of the March 13, 2022, warrant. The motion was seconded by Fran Shippee and passed unanimously.

Idelkope noted that the Conservation Commission has asked to be allowed to post the Natural Resource Inventory maps at the Town Offices. Thompson noted it is ok with her. Idelkope will have Potter contact Thompson.

Idelkope noted that the Conservation Commission has asked why they have not received any contributions for the last two (2) years. Idelkope noted that the contributions come from change in current use tax status and asked who tracks that information. Thompson noted that she does not believe there have been any changes. Thompson noted that the information gets printed at the end of each year. Thompson will look into the last couple of years.

Idelkope noted that the clean up of the cellar hole off Old Swanzy Road has begun and they have asked about taking tires to the dump at no cost. Winn noted that they have two choices, to pay the fee at the transfer station or look for other options. It was noted that Keene accepts tires, and they are cheaper.

Idelkope noted that she spoke to Lachenal about the Highway putting up protected stream signs for the Conservation Commission. Idelkope noted she is getting the list to Lachenal, and she will speak with the Highway about getting them up.

Idelkope noted that Charlie Donahue talked to someone about the salt the State uses and noted that the Town uses 500lbs and the State uses 300lbs. Idelkope noted that Donahue is concerned the Town is using too much. Idelkope will keep looking into this.

Shippee asked what forms are sent to the Town Clerk from DES and who gets copies. Thompson noted that everything is sent to the Town Clerk and the office forwards copies to the indicated places on the form.

Idelkope asked if the Planning and Zoning Boards and the Building Inspector request copies of deeds before approving things. Idelkope noted that deeds reflect conservation easements, and she was wondering how those are tracked. Lachenal noted that ZBA asks for property cards and that would reflect the easement and they may also ask for deeds. Lachenal noted that the Planning Board has a place to indicate any easements on their paperwork. Winn noted that it may need to be added to the building permit application if it is needed. Idelkope noted that Beauregard noted that it is a civil liability issue and that is why he does not ask. Idelkope noted that the Conservation Commission is working on a full list as part of the Natural Resource Inventory. It was noted that the list should be provided to Beauregard.

Winn noted that he drafted a letter to Bradstreet regarding the Wastewater Regulation. The board reviewed the letter. The board approved the letter, and it will be sent.

Winn noted that he spoke with Corliss about sitting in on a meeting with Hancock. Winn noted that Corliss is willing to sit in but would only be able to participate in dialogue from his own perspective and will not be able to speak for the full Planning Board. It was noted that the conversation will dictate where the Board of Selectmen go from here with Mr. Hancock. A meeting will be coordinated.

It was noted that the Southwest Regional Planning Commission sent an email regarding the NH Route 9 West Transportation Corridor. The board would like it sent to the Planning board and Duane and would like a supplemental happening sent out with the link.

Cason Sullivan sent an email wanting to volunteer for available positions. Thompson noted she sent an email requesting a resume and never received that information. Thompson will follow up to make sure the email was received.

PUBLIC COMMENT

Lisa Prince noted that she is confused about the abatement requests. Prince noted that Marazoff told her that the abatement request was due by March and then the board had until July 1 to approve or deny. Winn noted there is an RSA that states they are supposed to be dealt with by July 1, however the board has not received the recommendation from the assessor yet.

Barbara Girs asked if people have to pay their taxes again and wait for it to be straightened out later. Winn noted that the board will act on the abatements as soon as they get the recommendations from the assessor, and yes, people are obligated to pay their taxes.

NON-PUBLIC

Gary Winn moved to go into non-public session #3 under 91-A:3, II (c) at 9:09 PM. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

The board amended the non-public minutes #2 from June 15, 2022.

Gary Winn moved to come out of non-public session #3 at 9:12 PM. The motion was seconded by Judy Idelkope and passed unanimously.

Gary Winn moved to seal non-public minutes #3. The motion was seconded by Fran Shippee and passed unanimously.

Gary Winn moved to go into non-public session #4 under 91-A:3, II (c) at 9:46 PM. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Gary Winn moved to come out of non-public session #4 at 10:02 PM. The motion was seconded by Judy Idelkope and passed unanimously.

Gary Winn moved to seal non-public minutes #4. The motion was seconded by Fran Shippee and passed unanimously.

ACCEPTANCE OF MINUTES

Judy Idelkope moved to accept the June 15, 2022, minutes, as amended. The motion was seconded by Fran Shippee and passed unanimously.

Judy Idelkope moved to accept the June 15, 2022, non-public #1 meeting minutes, as presented. The motion was seconded by Fran Shippee and passed unanimously.

Fran Shippee moved to accept the June 15, 2022, non-public #2 meeting minutes, as amended. The motion was seconded by Judy Idelkope and passed unanimously.

Judy Idelkope moved to accept the June 23, 2022 meeting minutes, as amended. The motion was seconded by Fran Shippee and passed unanimously.

ADJOURN

Fran Shippee moved to adjourn at 10:06 PM. The motion was seconded by Judy Idelkope and passed unanimously.

The next meeting will be held July 13, 2022, at 6:00 pm in the Town Offices and via Zoom.

Respectfully submitted,

Tricia Lachenal
Administrative Assistant

Approved by:



Gary Winn, Chairman

7/16/2022

Date

Fran Shippee

Date



Judy Idelkope

7-19-2022

Date