

**Board of Selectmen  
TOWN OF CHESTERFIELD, NH  
SELECTMEN'S MEETING**

January 10, 2024  
6:00 PM at Town Offices and Via Zoom

Note: This meeting may be recorded

**CALL TO ORDER**

Fran Shippee called the meeting to order at 6:00 PM. In attendance were Gary Winn, Judy Idelkope and Alissa Thompson.

**SUGGESTION BOX** – nothing in the suggestion box

**CORRESPONDENCE** – Letter from Charlie Paquette resigning from the Watershed Committee.

**PUBLIC COMMENT** –

Jeff Scott was disappointed with the minutes from the last meeting with the voting for boards and commissions. He wanted more information on the discussion about appointing James Hancock as a voting member of Planning Board.

**WEEKLY REVIEW** –

Code Tracker - Winn stated there is an item that needs to be followed up with.

**6:05 PM ACCEPTANCE OF UNANTICIPATED FUNDS** – The purpose of this public hearing is to accept the unanticipated funds from the State of NH – DOT in regard to a “Special One Time Bridge Payment” per House Bill 2 for Maintenance, Construction and Reconstruction of Municipally Owned Bridges” in the amount of \$18,281.21.

*Fran Shippee moved to accept \$18,281.21 from the State of NH – DOT “Special One Time Bridge Payment” per House Bill 2 for Maintenance, Construction and Reconstruction of Municipally Owned Bridges. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

**WEEKLY REVIEW (Cont)** –

Building Permit List – Board of Selectmen looked over the list.

**FINANCIALS** –

Audit for 2022 – Thompson stated that it is still being worked on.

## **OLD BUSINESS –**

Town Report Dedication – Tabled till later in the meeting.

Letter from Patricia Grace – Atherton Hill Rd – Shippee stated that Tayne Rancourt called her today and he will call again later in the week to go to Pat Grace's house with everyone to take a look at the end of the driveway.

### **Boards & Commissions Expirations**

#### **EDC**

*Fran Shippee moved to appoint Michelle Hood as member of the EDC with an expiration of 12/31/26. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

#### **Conservation Commission**

*Gary Winn moved to appoint Lynne Borofsky and Pam Walton as members of the Conservation Commission with an expiration of 12/31/26. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

## **TABLED UNTIL FUTURE DATE**

Walk Town Lines

ARPA Funds

North Shore Beach Erosion

HVAC System Library

Comcast Agreement – Thompson stated she is still waiting to hear back.

## **NEW BUSINESS**

Town Meeting – time & agenda – The Board of Selectmen discussed the dates of the Town Voting on March 12<sup>th</sup> and the Town meeting is Saturday, March 16<sup>th</sup> with the School going at 10:00 AM and the Town portion at 1:00 PM.

Ambulance Budget Change – The Board discussed the change in the Keene Ambulance pricing. It reduced a little from what was given initially.

*Gary Winn moved to accept the new Keene Ambulance budget in the amount of \$79,689 with a new total for all Ambulance Service in the amount of \$123,201. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Coll's Cleaning Service Contract – Board of Selectmen discussed the contract. The numbers on the contract do not add up correctly. Thompson will contact and have them correct contract.

## **GUESTS**

6:28 PM - Mary Ewell would like to purchase software to run a photo contest. The cost of the photo contest is about \$180 a year. Ewell will pay for it out of the Elections and Registrations budget. Idelkope asked what the benefit of the contest. Ewell stated that it is a way to get

residents to get their dogs registered and the Town's people to get involved in voting for their favorite dog.

## **NEW BUSINESS (CONT)**

Spofford Boat Ramp Committee – Bayard Tracy sent an email about setting up a three-person committee to handle the boat ramp repair. Tracy gave his recommendations of the committee members. Idelkope asked what this committee would be doing. Shippee stated that they would be following the project and bringing the information back to the Board of Selectmen. The committee would also make sure the work is being completed before invoices are paid.

*Fran Shippee moved to form the Spofford Lake Boat Ramp Committee. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

*Fran Shippee moved to appoint Ron Coburn, Chris Oot, and Bayard Tracy as members of the Spofford Lake Boat Ramp Committee with an expiration of 12/31/24. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

Highway Uniforms Comparison – Board of Selectmen discussed the comparison of buying the uniforms outright instead of using Unifirst. Pursue purchasing the uniforms and call Unifirst to find out the cost of the rags and the rugs.

## **Budgets**

### **Warrant Articles –**

*Gary Winn moved to recommend the Library budget in the amount of \$226,345. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

*Fran Shippee moved to approve the purchase of a plow for the 19,500 GVW truck that was purchased in 2023 in the amount of \$7,950.00 with the amount to come from ARPA funds. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

*Fran Shippee moved to accept the Warrant Articles as amended. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

### **Revenues –**

*Gary Winn moved to accept the revenue budget in the amount of \$1,914,941.00. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

## **Capital Reserve & Expendable Trust Deposit & Withdrawal**

*Fran Shippee moved to accept the Capital Reserve and Expendable Trust Fund Deposits and Withdrawals as amended. The motion was seconded by Gary Winn and passed unanimously by roll call vote.*

## **OTHER BUSINESS -**

Winn stated the lake went up 3" since Monday.

Shippee asked who takes care of the bushes at the Library. Winn asked if it was that they don't like the bush or if it needs to be removed. Shippee stated that it was a general question, but the bushes need to be trimmed.

Shippee spoke about candidates' night. Shippee stated she could ask the Friends of Library and see if it were something they would like to host.

Winn asked if we had the Historical Society air conditioner on the list for the ARPA funds or should we do a warrant article. Shippee stated that she has added that to the list for ARPA funds. Shippee will contact Harriet Davenport to get updated quotes.

Shippee asked about the Community Power posters and signs. Thompson stated they have not arrived yet.

Shippee asked if the Board of Selectmen want to pay for the Lion's Club Breakfast for all the board and committee members. Thompson will create the list for the Lion's Club and also send out the memo to the Board secretaries.

Shippee asked about the Boston Cane and if it is the original. Thompson stated she believes it is. Winn states that he is not positive. Shippee stated it was discussed at the Historical Society and they would like to figure out who should now have the Boston Cane. Winn stated more research needs to be done.

## **PUBLIC COMMENT**

Jeff Scott stated that only in the last half hour the zoom has been cut out. Scott stated that Mr. Hancock voted exactly as thought at the Planning Board meeting Monday night. Scott asked what warrant article number is the Chesterfield Revitalization Group article. Scott stated that the Chesterfield Revitalization Group has never had the intention of purchasing the old Electrosonics Building. Scott stated February 10<sup>th</sup> at 10:30 AM to 12:00 PM there will be an informational session for the Chesterfield Revitalization Group at the Town Hall.

## **ACCEPTANCE OF MINUTES**

*Gary Winn moved to accept the December 27, 2023, minutes, as amended. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

*Gary Winn moved to accept the December 27, 2023, Non-Public #1 & 2, minutes, as written. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

## **NON-PUBLIC**

*Fran Shippee moved to go into non-public #1 under RSA 91-A:3, II (c) at 10:26 PM. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

*Gary Winn moved to come out of non-public #1 under RSA 91-A:3, II (c) at 11:23 PM. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

**ADJOURNMENT**

*Fran Shippee moved to adjourn at 11:24 PM. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

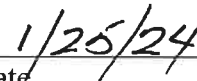
The next board meeting is scheduled for January 24, 2024, at 6:00 PM at the Town Offices and via Zoom.

Respectfully submitted,

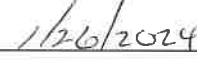
Alissa Thompson  
Town Administrator

Approved by:

  
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Fran Shippee, Chairman

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Winn

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Judy Idelkope

\_\_\_\_\_  
Date