

**Board of Selectmen**  
**TOWN OF CHESTERFIELD, NH**  
**SELECTMEN'S MEETING**

January 24, 2024  
6:00 PM at Town Offices and Via Zoom

Note: This meeting may be recorded

**CALL TO ORDER**

Fran Shippee called the meeting to order at 6:00 PM. In attendance were Gary Winn, Judy Idelkope and Alissa Thompson.

**SUGGESTION BOX** – nothing in the suggestion box

**CORRESPONDENCE** – none

**PUBLIC COMMENT** –

Jeff Scott – The review for the Planning Board minutes at the last Planning Board meeting was taking so long to review them.

**WEEKLY REVIEW** –

Code Tracker - No new updates

**FINANCIALS** –

Audit for 2022 – Thompson stated that it is still being worked on.

Profit & Loss Year End 2023

**OLD BUSINESS** –

Letter from Patricia Grace – Atherton Hill Rd – Shippee stated that Pat Grace is all set. Shippee went out and met with Grace and Rancourt. It will be taken care of in the Spring.

Boards & Commissions Expirations

Gravel Roads Committee – Bart Bevis

*Fran Shippee moved to appoint Bart Bevis as a member of the Gravel Roads Committee with an expiration of 12/31/24. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

Unifirst cost of the rags and the rugs – The Board of Selectmen discussed the cost of Unifirst or purchasing out right for the rags and rugs. The Board decided to purchase. Thompson will write a 30-day notice to Unifirst.

Coll's Cleaning Service Contract –

*Gary Winn moved to accept the Coll's Cleaning Service Contract for March 1, 2024, to February 28, 2025. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Comcast Agreement – Thompson stated that Comcast emailed back and asked for a copy of the franchise agreement the Town has with Spectrum. Thompson also stated that their response was that they prefer to have a ten-year contract. Winn stated the contract term as far as years isn't really an issue. Shippee stated that she is okay with the ten-year contract. Thompson will check with Ratigan about giving them a copy of our agreement with Spectrum.

## **TABLED UNTIL FUTURE DATE**

Walk Town Lines

ARPA Funds

North Shore Beach Erosion

HVAC System Library

## **GUESTS**

## **NEW BUSINESS**

Historical Society Building Lease – Shippee asked if we are okay with renewing the Historical Society Building Lease as is or are there any items that need to be changed. Winn stated that there would be some changes if they were to install the air conditioner unit. Shippee stated it would be different if they get mini splits. Winn stated that the wording for the furnace cleaning should be changed to “the yearly cleaning and service of the permanent HVAC systems will be paid for by the lessor”. A section for the “Lessee should be responsible for keeping adequate heating should be kept in the building to prevent freezing of the water system”.

*Gary Winn moved to approve the Historical Society Building Lease with amendments for the term of February 29, 2024, to February 28, 2026. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Date for review of non-public minutes – February 3, 2024, at 10:00 AM

Town Hall window shade quote – will wait on this.

Right to Know Request – Thompson will get emails to flash drive.

Public Hearing – Warrant Articles – Reviewed who will be taking questions for each warrant.

## **OTHER BUSINESS -**

Winn asked about the revaluation from last year not being fully spent. Thompson stated we only get invoiced for what has been done.

Winn reminded Thompson about the BAS survey.

Winn was asked yesterday at voting about the streetlight at Route 9 and Stage Rd and the light being out. Winn doesn't think that we took that one off the list because it is an intersection. Winn will go take a look at the pole to see if a light can be put on that pole. Shippee asked if we could use one of the poles and lights that we took down and that are at the highway garage. Shippee will reach out to Eversource.

Shippee asked the Historical Society about the quote. The Historical Society stated that the only one that would come to give a quote was Pinney. Bergeron Mechanical Systems asked the Historical Society for building plans and insulation value. Shippee asked if there are even any building plans for that building. Winn stated that the walls in the Historical Society building probably have an insulation value of zero. Shippee asked what he thought the roof would be for a value. Winn stated that he will try to get into the attic of the building and see what is up there for insulation.

Shippee stated that the owners of Old Bartlett Rd have come to the planning board for a subdivision. Shippee stated that nowhere on the application they submitted states that the Board of Selectmen gave them permission to use Old Bartlett Rd as their road frontage.

Shippee stated that she was approached yesterday at voting about Access Rd and how the owners are still going to build out there. Shippee wants to know what the next step is. Winn stated a Cease-and-Desist order from the Code Enforcement Office. Winn stated that the Code Enforcement Officer should not go on the property without a Police Officer. Shippee will discuss the issue with Matt Beauregard.

Thompson asked the Board of Selectmen if they wanted Richard Mellen to come to the next meeting to discuss him overseeing the work being done with the Pinnacle Springs Project. Thompson will set Mellen up to come in at the next meeting.

Thompson asked the Board of Selectmen about the used oil at the Highway Garage and if someone who has a heating system that uses the used oil to heat their home if they could have it. Thompson isn't sure if that is allowed or not. Winn will look into the NH-DES site to see if he can find the answer to that question.

Shippee asked about zoom for the Community Power discussion meeting next week. Shippee stated there is a microphone at the Library that we can borrow for the meeting. Winn will talk to Dan Syvertsen about his equipment and if the Town could use it.

## **PUBLIC COMMENT**

Jeff Scott – Thank you to Gary for bringing up that light on Stage Rd there are numerous times that I have driven home from Brattleboro thinking that a light should be put up at Stage Rd and Route 9. Scott stated that he is thankful for all the Selectboard does.

## ACCEPTANCE OF MINUTES

*Judy Idelkope moved to accept the January 10, 2024, minutes, as amended. The motion was seconded by Gary Winn and passed unanimously by roll call vote.*

*Judy Idelkope moved to accept the January 10, 2024, Non-Public #1, minutes, as written. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

## NON-PUBLIC

## ADJOURNMENT

*Judy Idelkope moved to adjourn at 8:11 PM. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Selectmen's Working Meeting to Discuss Community Power is scheduled for February 1, 2024, at 6:30 PM at the Town Hall.

The next board meeting is scheduled for February 7, 2024, at 6:00 PM at the Town Offices and via Zoom.

Respectfully submitted,

Alissa Thompson  
Town Administrator

Approved by:

  
\_\_\_\_\_  
Fran Shippee, Chairman

2/21/2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gary Winn

2/15/2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Judy Idelkope

2-21-2024  
\_\_\_\_\_  
Date