

**Board of Selectmen  
TOWN OF CHESTERFIELD, NH  
SELECTMEN'S MEETING**

March 20, 2024

6:00 PM at Town Offices and Via Zoom

Note: This meeting may be recorded

**CALL TO ORDER**

Fran Shippee called the meeting to order at 6:00 PM. In attendance were Gary Winn, Judy Idelkope, Mary Ewell, Barbara Girs and Alissa Thompson.

**SUGGESTION BOX** – nothing in the suggestion box

**CORRESPONDENCE** –

**PUBLIC COMMENT** –

Jeff Scott welcome Barbara and Mary. Chesterfield Revitalization Group is going to be meeting on April 9<sup>th</sup> at 5:00 pm in Jon McKeon Meeting Room. JB Mack will be in attendance of this meeting. Scott spent time at the Transfer Station handing out flyers and he was surprised at how many people did not know about Town Meeting. Scott suggests a banner at the Transfer Station to notify the residents.

**WEEKLY REVIEW** –

Code Tracker - Board of Selectmen discussed the update to the code tracker.

**FINANCIALS** –

Audit for 2022 – Thompson stated that it is still being worked on.

YTD Profit & Loss – Discussed YTD Profit & Loss

Profit & Loss Year to Year Comparison – Discussed Profit & Loss Year to Year Comparison

**OLD BUSINESS** –

Streetlights – Shippee stated we have four streetlights out and we are debating if we are switching them out to the new lights. Winn stated that Eversource has maintained the streetlights for us, but we never received invoices even though the Town owns the streetlights. Winn has not heard back from Hamlet yet. Ewell suggested looking into NHSaves. Shippee looked into NHSaves and it states that it is a \$150,000 minimum for the project. Thompson will contact Hamlet. Ewell will contact some other Towns who have changed their streetlighting to the LED.

E-recycling – Shippee will do some research and talk to Philip Riendeau.

Tannerite – Idelkope spoke with Ratigan about Tannerite. Ratigan stated that Tannerite can be put under the fireworks regulation. Idelkope will draft a new fireworks regulation and pass it along to Ratigan and bring it back to the Board of Selectmen.

#### **TABLED UNTIL FUTURE DATE**

Walk Town Lines

ARPA Funds

North Shore Beach Erosion

HVAC System Library

Comcast Agreement

#### **GUESTS**

#### **NEW BUSINESS**

##### **Board of Selectmen Positions**

*Judy Idelkope moved to nominate Fran Shippee for Chairman. The motion was seconded by Mary Ewell and passed unanimously by roll call vote.*

*Fran Shippee moved to nominate Gary Winn as Vice-Chairman. The motion was seconded by Barbara Girs and passed unanimously by roll call vote.*

##### **Board of Selectmen Rules of Procedure**

*Gary Winn moved to accept the Rules of Procedure as amended. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

*Fran Shippee made a motion that the Board of Selectmen confirms by a roll call vote, that the Town of Chesterfield will adopt RSA 31:104, 31:105 and 31:106 to provide immunity and indemnify all Selectmen, other elected officials, employees, agents as well as appointed officials that serve on committees and boards within the Town of Chesterfield; specifically covering immunity from civil liability for discretionary acts, according to RSA 31:104, indemnification for costs of defense of civil suits, according to RSA 31:105 and indemnification for civil rights claims, according to RSA 31:106. The motion was seconded by Barbara Girs and passed unanimously by roll call vote.*

*Fran Shippee made a motion to have the Board of Selectmen Chair sign ancillary documents as agent to expend as a result of Board of Selectmen prior approval of the documents. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

*Fran Shippee made a motion to have the Board of Selectmen Chair complete the Board's section of the Annual Report. The motion was seconded by Barbara Girs and passed unanimously by roll call vote.*

*Fran Shippee made a motion to have the Board of Selectmen Chair complete tax deed waivers. The motion was seconded by Barbara Girs and passed unanimously by roll call vote.*

*Fran Shippee made a motion to adopt the Board of Selectmen Rules of Procedures. The motion was seconded by Barbara Girs and passed unanimously by roll call vote.*

*Fran Shippee made a motion to have the Board of Selectmen sign payment plans for deedable properties. The motion was seconded by Mary Ewell and passed unanimously by roll call vote.*

#### Investment Policy

*Fran Shippee moved to accept the Investment Policy for the Town of Chesterfield. The motion was seconded by Mary Ewell and passed unanimously by roll call vote.*

#### Board of Selectmen Representatives to Boards/Committees

Planning Board – Fran Shippee - Alternate Barbara Girs  
Zoning Board - Mary Ewell  
Budget Committee – Judy Idelkope – Alternate Gary Winn  
Conservation Committee – Judy Idelkope  
Economic Development Committee – Barbara Girs  
Library – Gary Winn  
Cemetery – Gary Winn  
Gravel Roads – Fran Shippee  
Spofford Lake Boat Ramp Committee – Mary Ewell  
Watershed Committee – Judy Idelkope  
Chesterfield Fire – Gary Winn  
Spofford Fire – Fran Shippee  
Community Power – Mary Ewell  
Spofford Lake Association – Judy Idelkope  
Highway Dept – Fran Shippee  
Police Dept – Barbara Girs  
Code Enforcement Office – Mary Ewell  
Office of Emergency Management – Barbara Girs

#### Watershed Committee Continuation

Idelkope discussed that the Watershed Committee would like to continue. Issues to be considered would include protected stream enforcement, continuing oversight of water testing at Spofford Lake, draft of driveway permit and will be sending it to the Board of Selectmen to review. They feel the definition of the Watershed Committee should be revisited to include more than the Lake area, look at ways to reduce phosphorus in the lake.

Idelkope stated the Watershed Committee would like another member since someone resigned.

#### **OTHER BUSINESS -**

Girs was at Transfer Station yesterday and the free shed was closed. Girs asked the employees why it was closed and was told someone fell because of the mess so the free shed was shut down.

Thompson asked about the Capital Maintenance Projects that were approved at Town meeting and who is responsible for getting these projects done.

Shippee called Pinney about the water not staying hot at the Town Hall. Pinney will meet with Shippee next week.

Idelkope stated that when meeting with Bruce Adler and the people involved in the 319 Grant at the boat launch. Adler told Idelkope that he did not budget for the paving and the rental of the excavator. Idelkope spoke to the grant writer to see if those costs could be covered under the grant or perhaps the Spofford Lake Association could cover some of the cost of those expenses.

## **PUBLIC COMMENT**

Jeff Scott said congratulations on making it through the first meeting with five member board.

## **ACCEPTANCE OF MINUTES**

*Gary Winn moved to accept the March 6, 2024 minutes, as amended. The motion was seconded by Fran Shippee and passed unanimously by roll call vote. 3- yes, 2- abstained (not being on the board)*

*Gary Winn moved to accept the March 6, 2024 Non-Public #1 minutes, as amended. The motion was seconded by Fran Shippee and passed unanimously by roll call vote. 3- yes, (not being on the board)*

## **NON-PUBLIC**

## **ADJOURNMENT**

*Gary Winn moved to adjourn at 9:22 PM. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

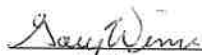
The next board meeting is scheduled for April 3, 2024, at 6:00 PM at the Town Offices and via Zoom.

Respectfully submitted,

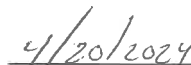
Alissa Thompson  
Town Administrator

Approved by:

\_\_\_\_\_  
Fran Shippee, Chairman

  
\_\_\_\_\_  
Gary Winn

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

Judith Idelkope  
Judy Idelkope

4-24-2024  
Date

Mary Ewell  
Mary Ewell

4-24-24  
Date

Barbara Girs  
Barbara Girs

4-22-24  
Date