



TOWN OF CHESTERFIELD, NH
CEMETERY COMMISSION

Special Meeting - 13 March 2024 - 6:30 P.M.
Chesterfield Historical Society
518A Route 63, Chesterfield, NH

MINUTES

Roll Call / Attendance

Present: Nancy Aichele (by phone), Ed Cheever, Jeff Titus and Margaret Winn (Commissioners). Absent: Neil Jenness (Commissioner).

Call to Order

Margaret Winn called the meeting to order at 6:30 P.M.

Approval of Minutes

Margaret Winn made a motion to approve minutes of the last meeting, a special meeting held on February 22, 2024 at the Chesterfield Historical Society (Friedsam building). Nancy Aichele seconded the motion. Vote was unanimous in the affirmative to approve the minutes. Nancy Aichele made a motion to approve and to seal non-public minutes of the last meeting, a special meeting held on February 22, 2024 at the Chesterfield Historical Society (Friedsam building). Ed Cheever seconded the motion. Vote was unanimous by roll call in the affirmative to approve and to seal the non-public minutes.

Correspondence / Communications / News Updates

Margaret Winn reported that the spring meeting of the NH Cemetery Association is scheduled to occur on Thursday, April 18, 2024 at the Derryfield, in Manchester, NH. Specific details are not yet available. Presentation of information relative to green burials will be deferred until the April meeting. Margaret Winn shared that Chris Flagg, in the absence of a Sexton, has continued to help out with necessary work. Chris has checked and 'twigged' (removed downed branches) in seven (7) cemeteries, and has discovered tipped curbing needing repair in the Chesterfield West Cemetery.

Old Business

2024 Budget - Margaret Winn reported that \$414.00 has been spent to date.

Help wanted ads - Commissioners discussed placing ads in The Monadnock Shopper and The Commons, both weekly publications, for a period of four (4) weeks, using an ad with combined

verbiage to cover vacancies of both Sexton and cemetery crew positions. Jeff Titus offered to re-work the ad language.

New Business

Burial Intention Form - Draft copies of the form were distributed and reviewed. Suggestions for minor revisions were offered and will be incorporated.

Rates for plot sales and burials - After discussion, Ed Cheever made a motion to adjust rates for cremation burials and lot sales, seconded by Jeff Titus. Vote was unanimous in the affirmative to adjust rates as follows: **Cremation burial rates - Monday-Friday, increase from \$200.00 to 250.00, weekends & holidays, increase from \$250.00 to \$300.00, out-of-season, increase from \$300.00 to \$350.00. Cemetery plot sale rates - Cremation plots increase from \$125.00 to 175.00. Full burial plots increase from \$250.00 to \$300.00. Cornerstones (from Keene Monument Company, are currently \$250.00.**

Non-Public Session

Margaret Winn made a motion to go into non-public session per RSA 91-A: 3, II (a) at 7:29 P.M. The motion was seconded by Nancy Aichele. The commission voted unanimously by roll call vote to enter non-public session.

On a motion by Margaret Winn, seconded by Nancy Aichele, Commissioners voted unanimously by roll call vote to adjourn the non-public session and return to public session at 7:50 P.M.

On a motion by Margaret Winn, seconded by Nancy Aichele, Commissioners voted unanimously by roll call vote to seal the non-public minutes for the reason that disclosure would “render the proposed action ineffective”.

Other Business

Interview update - Margaret Winn reported that an applicant for the Sexton position was interviewed, but has withdrawn his name from consideration.

Grave markers - Margaret Winn discussed the possibility of approaching some capable individuals within town about assisting to rehabilitate some of the military grave markers (flag holders) that are in poor condition. A few names were offered, and may be invited to help.

Next Meeting

Wednesday, April 10, 2024.

Adjournment

Ed Cheever made a motion to adjourn the meeting. Nancy Aichele seconded the motion. Vote was unanimous in the affirmative to adjourn the meeting at 8:00 P.M.

Respectfully Submitted,

Jeffrey W. Titus
Commissioner (Secretary)

Document Status

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