

CAPITAL IMPROVEMENT PROGRAM SUBCOMMITTEE

Monday, December 13, 2021

Meeting convenes at 6:30 p.m.

Present: Fran Shippee and Maria Bissell

*A call was placed to Jon McKeon per request to due a conference call (no Zoom) but Jon was not available

Call to Order

Meeting to order at 6:30 PM.

Items for Discussion (6:30)

Review of 1st revision:

Shippee and Bissell reviewed the 1st revision of the draft of the 2021 Capital Improvement Program that included changes Bissell had made from historical data provided by Erin Cintron the Selectmen Secretary.

Shippee and Bissell reviewed the Capital needs of the Chesterfield Fire and Rescue Precinct and updated the table to include recent purchases for 2021 as the span of this CIP is to include 2021 through the end of calendar year 2026. Shippee noted that it would be nice if we could include the numbering system for all the equipment on the CIP to better understand the spending cycles. The brush truck is missing the identifying number assigned to it.

In review of the historical data for the school enrollment, Shippee thought it would be a good idea to encompass Keene High School enrollment as well as the Central School numbers. Shippee did have those numbers and Shippee and Bissell added a column to the table with those numbers. It was brought up by Shippee that the numbers were likely skewed in 2020 due to Covid. An asterisk was added to the variance that states that.

Bissell believes Table 5 information on the 2012 CIP was combined on Annual Reports so previous Table 5 data is now combined in Table 6 data. Bissell believes we can now eliminate table 5 but will need to be verified at next meeting.

Items for signature

Adjournment

Meeting was adjourned at 7:00pm due to Planning Board Meeting start time

Respectfully Submitted by:

Capital Improvement Program Subcommittee