

**Board of Selectmen**  
**TOWN OF CHESTERFIELD, NH**  
**SELECTMEN'S WORKING MEETING**

April 14, 2021

Via Zoom

Note: This meeting may be recorded

**CALL TO ORDER**

Gary Winn called the meeting to order at 6:03 P.M. In attendance were Gary Winn, Fran Shippee, Kelli Hanzalik, and Jim Barey.

As Chair of the Chesterfield Board of Selectmen, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

- *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-876-9923 and by clicking on the following website address:

<https://us02web.zoom.us/j/85844098737>

- b) *Providing public notice of the necessary information for accessing the meeting;*

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at:

<https://chesterfield.nh.gov/>.

**Meeting ID: 858 4409 8737**

**Password: 968827**

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

If anybody has a problem, please call 603/499-1392 or email at: [Selectman-a@nhchesterfield.com](mailto:Selectman-a@nhchesterfield.com).

d) *Adjourning the meeting if the public is unable to access the meeting.*

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Winn called roll; all members were present and alone.

Winn opened discussion on Chief Chickering depleting his reimbursable detail budget. Thompson has spoken to DES about the situation, and they have confirmed there is a way to bypass this, but it cannot be done on this year's budget since it was not brought up at town meeting. Chief Chickering is proposing that the board allow him to utilize funds from the open officer position salary to date to cover costs. Winn stated the board should discuss this further later in the meeting.

*Gary Winn moved to enter Non-Public session #1 per RSA 91:A-3, II(b) for the purposes of discussing matters pertaining to the hiring of any person as a public employee. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

*Gary Winn moved to seal the minutes from Non-Public session #1. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Winn welcomed Dylan Eastman and Gabriel Jones from New England Heritage to the meeting and explained how to enter the breakout room on Zoom for Non-Public session. Winn also welcomed Jon McKeon and Jeff Scott for discussion on the Marsh House.

*Gary Winn moved to enter Non-Public session #2 under RSA 91:A-3, II(d) for the purposes of discussing matters in consideration of the acquisition, sale, or lease of real or personal property. The motion was seconded by Kelli Hanzalik and passed unanimously by roll call vote.*

*Gary Winn moved to seal the minutes from Non-Public session #2 until the completion of negotiations. The motion was seconded by Kelli Hanzalik and passed unanimously by roll call vote.*

Winn stated the next candidate is Mike Baltzer and welcomed Baltzer to the meeting.

*Gary Winn moved to enter Non-Public session #3 per RSA 91-A:3, II(d) for the purposes of discussing matters in consideration of the acquisition, sale, or lease of real or personal property. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

*Gary Winn moved to seal the minutes from Non-Public session #3 pending completion of the negotiation process. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Winn stated there are some items the Board of Selectmen should address, the first being the Police Department reimbursable detail budget, noting that Chief Chickering is fast running out of those funds. The board has the option to end that budget as well as the possibility of utilizing the unspent payroll line. Shippee asked if they were at \$11,000 and what that represented. Shippee continued, asking about details done past the Chesterfield line, and whether Keene police should be covering that detail. Winn asked where the work was taking place and Chief Chickering should be able to answer that. The board discussed how many hours each officer would be working for these upcoming details at a rate of \$57 per hour.

Shippee stated she is not opposed to using the additional payroll money unless the intent is to hire an officer by July. Winn responded that his understanding is he would only use the salary unused to date. Hanzalik asked if there were a way to set a dollar limit on project details. Winn stated the board had the option to set a limit tonight and then discuss further going forward.

*Fran Shippee moved to approve using \$11,000 out of the Police Department salary line for Police reimbursable detail expenses. The motion was seconded by Kelli Hanzalik and passed unanimously by roll call vote.*

Hanzalik stated she would speak about the Lake Association meeting at the next Board of Selectmen meeting, noting that there was a lot of discussion on lake level and hope that the Board of Selectmen would approve a process in contacting Lord sooner than two weeks' time. Winn stated further discussion could occur this next week.

Winn asked if Hanzalik was satisfied with the answers she received on the Leach settlement. Hanzalik stated she was.

Winn opened discussion on the website update stating there is still someone to consult with. Hanzalik noted that Thompson, Lachenal, and Barey met with Civic Plus today. The feedback received so far is that it is very easy to update, and the only questions concerned other departments being on the web and how that would work. Barey gave verbal feedback on the demonstration, noting that the frustration of having only one person to post will decrease. Shippee asked when the group would meet with Revize. Hanzalik responded that she is having difficulty scheduling with Revize and Civic Plus was much more flexible in scheduling. Winn stated he wanted to bring up a situation last week with the Zoning board. The meeting ID and password got changed but the link was for the previous week's information so there were

members of the public not able to enter the meeting. The meeting was continued for two weeks. Winn stated if the website were easier to handle, Barey as the Zoning board secretary could have updated the information and allowed the meeting to occur. Winn stressed that there should be more than one person who can manipulate the website. Hanzalik stated this new website would allow for further transparency between the Board of Selectmen and the public.

Winn stated the Swap Shack discussion would be put off until next week.

*Fran Shippee moved to adjourn the meeting at 9:17PM. The motion was seconded by Kelli Hanzalik and passed unanimously by roll call vote.*

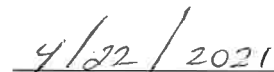
Respectfully submitted,

Jim Barey  
Board of Selectmen Secretary

Approved by:

  
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Gary Winn, Chairman

  
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Date

  
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Fran Shippee

  
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Date

  
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Kelli Hanzalik

  
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Date