

**Board of Selectmen
TOWN OF CHESTERFIELD, NH
SELECTMEN'S MEETING**

May 18, 2022

6:00 PM. – at Town Offices and Via Zoom

Note: This meeting may be recorded

CALL TO ORDER

Gary Winn called the meeting to order at 6:00 pm. In attendance were, Fran Shippee, Judy Idelkope and Alissa Thompson

SUGGESTION BOX

The suggestion box was empty.

CORRESPONDENCE

No correspondence.

PUBLIC COMMENT

Jeff Scott spoke regarding Spofford Lake. There has been an issue with a lot of longer docks that have been allowed to be permitted to be a rental. Recently there was a post on Facebook for someone looking for a boat rental on Spofford Lake. There is a lot of rentals on Spofford Lake. There are a lot of boats in the lake that are affecting the health of Spofford Lake. Jeff Scott is asking the Board of Selectmen to write a letter to the State regarding the number of boats on Spofford Lake and the health of the lake because of the number of boats.

Pam Walton stated if you go back in the minutes about five years ago, the commercial docks were discussed, and no commercial business were supposed to be run in the lake district. Pam Walton would like to know what happened to no commercial business being run in the lake district.

WEEKLY REVIEW

Code Tracker

The board reviewed the code tracker. Judy Idelkope suggested that instead of printing the entire code tracker each week if we can just get the updated page of the tracker. Gary Winn stated that the Board of Selectmen do not need to have a printed copy if everyone is good with an electronic version. Fran Shippee stated that she would be fine with that. Judy Idelkope asked if we could just keep a redacted code tracker that people could look at and if they want a copy, they could request one to be made. Gary Winn stated it makes sense to him.

FINANCIALS

Audit for 2020

Thompson noted that there has been no update.

Profit & Loss

The board reviewed the profit & loss to date. Judy Idelkope noticed there were no expenses paid for dog licenses yet. Alissa Thompson stated that the year just ended on April 30th and that the town clerk has already submitted the invoice to pay on next week's manifest. Judy Idelkope asked if the treasurer was paid yearly. Alissa Thompson stated that it is twice a year June and December. Gary Winn asked Bruce Adler about highway budget line item and solid waste line equipment repair line item.

Year to year comparison

The board reviewed the year-to-year comparison.

6:15 PM – PUBLIC HEARING – BRADLEY RD

Gary Winn recessed the Selectmen's meeting at 6:15 pm for the Public Hearing on the petition from Mr. Copeland for Bradley Rd.

Gary Winn resumed the Selectmen's meeting at 7:20 pm.

OLD BUSINESS

Street Lighting

Gary Winn stated that the police Chief has gone out to look at the street lighting to get his opinion on what lights are needed or not. Reviewed the letters regarding the streetlights. Gary Winn stated that the post that was plowed down that we should collect it and put it somewhere, so it does not get cut-up or stolen. Fran Shippee asked if we should call Eversource and tell them the ones we want to be shut off and these are the ones that we want to keep. Gary Winn stated that the Town Buildings and fire stations that have lights should be kept. Gary Winn stated that if it is this board's feeling that we would shut off lights that are not at intersections, or in front of town buildings and fire stations, that I think we could make a blanket motion to that effect and double check to make sure we are not shutting off something we don't want to. Fran Shippee asked if we should have a double check by the police department. Gary Winn stated that they have already spent several hours looking at each light and that they probably have no changes and that they have done this before, and no changes were made. Fran Shippee stated she could go over this with Duane and his notes on the third page with some pole numbers. Fran Shippee stated she could add those with no pole numbers, or should we go out and check to see if we can find the pole numbers. Gary Winn stated that it wouldn't hurt to go out and check to see if they are on there since the police were out at night doing this survey on the poles. Gary Winn asked if we should consider places that have gatherings such as a Christmas Eve service that are walking up and down the road at night. The board discussed other gathering areas that should be kept. Fran Shippee asked if we shut off a streetlight and then decide we need that light back on will there be a charge. Judy Idelkope stated that there is probably a fee to turn them back on. Gary Winn stated that there will most likely be a fee to turn it back on. Fran Shippee asked do we want to look more, and do we want the ones that say keep and are not working that we should get them fixed. Alissa Thompson asked what budget this would be coming from. Gary Winn stated that Eversource is in charge of the maintenance of the light except for the one that is at 9A and the pole being put back in. Fran Shippee stated she got a ballpark figure of \$1000 to fix the one at 9A. Fran Shippee stated she will call and get a price to fix the one at 9A. Gary Winn stated that we need to make sure that this list is clean. Fran Shippee stated that she would be willing to make sure it is clean but how do we make sure

its clean. Fran Shippee will add the ones that were hand wrote on the sheet and then go around and check the list of lights. Will table till next meeting.

TABLED UNTIL FUTURE DATE

Purple Heart Community
Personnel Policy Review (Attorney Mayer reviewing)

Annex Dishwasher & Annex Door (\$3,039.96 left in Annex CRF)

Alissa Thompson stated that the amount of money left in the Town Annex Capital Reserve fund that the Trustees of the Trust Funds had at year end 2021 was not what Fran Shippee and Alissa Thompson had on their calculation sheets. Alissa Thompson stated that she has gone through all of the Trustees of Trust Funds paperwork and also compared to the Trustees of Trust Funds ledger of the fund and made sure there was nothing missing. There were 4 invoices that were duplicated on Alissa Thompson's spreadsheet. Alissa Thompson stated that now the corrections have been made we have the funding for the dishwasher and the new door lock system. Gary Winn stated before we do anything we should get new quotes for the dishwasher and the door for the next meeting.

Community Power

Fran Shippee received an email about a meeting June 7th at Southwest Region Planning that she will be attending.

Rescue Inc Contract (June 1st)

Fran Shippee wants to ask Rescue Inc if they would like to take more of the Town over and if they are willing to house an ambulance here in Town.

Road Committee (Volunteer ad in June Happenings)

Fran Shippee asked was there anything we wanted to have for qualifications for the committee members. Gary Winn stated that we want people who are willing to crunch numbers and who are impartial not people who live on a certain road and just want work done to their road. We would want them to look at our roads, the cost associated with maintenance each year for these roads, and the best way the money can be spent on fixing these roads.

NEW BUSINESS

Judy Idelkope stated this is not new business but that she has a copy of the "Hard Road to Trave" in pdf if anyone needs it.

Gary Winn stated as you know the pump outside has gone. Gary Winn asked Alissa Thompson where we are with this. Alissa Thompson stated Pinney Plumbing looked at it and suggested we call Septic Pro. Septic Pro came out and they will have to get some more safety materials and a bigger ladder to get down in there.

Gary Winn stated we have a letter started for James Hancock. Judy Idelkope's letter is what Gary Winn states we should use. Judy Idelkope stated that we have received some

information from the Town Attorney and that may change the letter. Judy Idelkope will finish the Hancock letter this evening and send to Alissa Thompson to send to Gary Winn and Fran Shippee.

Gary Winn stated that Ralph Petti will be submitting a letter of resignation for Zoning Board. Ralph Petti has now started working full-time again and he feels like he is not giving all that is needed for the Zoning Board. Ralph Petti did mention to Gary Winn that he intends to stay on as the OEM Director.

Gary Winn stated we received an email from Jon McKeon. Gary Winn stated that he was under the understanding that we were waiting on a flash drive to put his requested information on. Judy Idelkope stated that she had an email from Jon McKeon, and he said that the Town was supposed to provide a flash drive that he would purchase. Alissa Thompson will talk with Tricia Lachenal on Monday regarding what the status of the 91-A request is. As far as the letters from Jon McKeon Gary Winn asked Alissa Thompson to send those to Judy Idelkope so she can get caught up.

Alissa Thompson gave an update to the Board of Selectmen; Stebbins Painting has come in and we will be getting a schedule soon. also that they would take the shutters off the Town Hall when they do the work to the Town Annex. Pinney Plumbing has come and opened the beaches up and showed Alissa Thompson how to fix the toilet issue in the future at the Town Office Building. Alissa Thompson stated that Steve Laskowski would like permission to take the signs off the sides of the roads that are for businesses advertising. Alissa Thompson stated that there was question about the sand at Wares Grove. Alissa Thompson stated that when Darlene Smith called to get the permit for more sand that they told her the permit was still open from 2019 and that we did not need to get another permit since we did not put in all the sand in 2019. Alissa Thompson told the Board of Selectmen that Primex has come out and put 2 of the water sensors in the basement and the 2 heat sensors in the ceilings where there was prior freezing that caused damage to the building. One more water sensor will be installed in basement the one they sent was not working. Primex is sending more equipment to put the same sensors at Ware Grove Cottage. This program with Primex is free for three years then after that if we chose to keep it they will let us know a cost or we can just have them take it back. First Choice will be here tomorrow to look at the phone system to see what they can offer. Gary Winn asked that it would be an equipment purchase so would we have to wait till next year. Alissa Thompson stated that this may fall under the Goffer locality equipment grant as it would be able to be used during remote work if there is a time that the offices must shut down again. Alissa Thompson stated that we are not making any decisions on the AED's, the road signs, or generators till we find out about the phone system. Alissa Thompson stated that Ed Labbe stopped in about the property next to his that we have up for sealed bid. Mr. Labbe was wondering why we could sell it now but could not sell it to him a few years ago. Alissa Thompson stated that she had to call Ratigan to remember the reason we could not sell it and offered Mr. Labbe a 99-year lease that he denied. John Ratigan stated that the original deed that was given when the Town took the property could not be located so we could not sell it without going to court. John Ratigan said that we can just do a release deed for the property now and that would cover us. Alissa Thompson stated the only other thing that she has is non-public.

Fran Shippee made a motion to give Alissa Thompson permission to sign the grant paperwork for the Spofford Lake CWSRF. The motion was seconded by Judy Idelkope and passed unanimously.

Gary Winn stated that he spoke to Phil Forzley from Fuss and O'Neal about the continued stormwater runoff at North Shore Beach. Mr. Forzley will send a picture modification of issues at

North Shore Beach and how we can correct the issues. Gary Winn discussed the issues with the stormwater. Fran Shippee asked if we have any funds for this. Gary Winn stated we did not budget for it and not sure if the ARPA funds would be able to be used. Alissa Thompson stated that there is a section for stormwater projects that it may fit into.

Alissa Thompson asked the board if they were going to vote on having Steve Laskowski take the signs out of all the advertisements. Gary Winn asked if the signs fit our zoning ordinances.

Judy Idelkope made a motion to allow Steve Laskowski to remove the advertisement signs in Town. The motion was seconded by Fran Shippee and passed unanimously.

PUBLIC COMMENT

Jeff Scott stated that Fuss and O'Neal did all the design work for the stormwater beach projects are they taking any responsibility for this, maybe their design was not correct. Gary Winn stated that he has not seen the original plan, so he is not sure. There is some silt fence at North Shore but unsure if it is still good. The Richmond Rooster, wondering if the Chesterfield Happenings could run a little test and put a few articles in. Judy Idelkope is worried with private announcements going into the happenings and then we exclude someone. Fran Shippee stated we have made exceptions for others such as Lion's Club. Judy Idelkope stated that it needs to be a community event nothing for making sales of goods. Judy Idelkope stated there is a Facebook page for the community that people can use. Gary Winn stated that if we are going to do this, we need to draft up what the parameters are to be put into the Happenings. Gary Winn wonders if this is something that could go under the EDC. The Board of Selectmen will put more thought into this.

ACCEPTANCE OF MINUTES

Fran Shippee made a motion to accept the May 4, 2022 minutes as amended. The motion was seconded by Judy Idelkope and passed unanimously.

NON-PUBLIC

Gary Winn made the motion to go into non-public session at 9:52 pm under RSA 91-A:3, II(c) Matters that, if discussed in public, would adversely affect the reputation of someone other than a member of the public body. The motion was seconded by Judy Idelkope and passed unanimously.

Fran Shippee made the motion to come out of non-public session at 10:04 pm The motion was seconded by Judy Idelkope and passed unanimously.

Gary Winn made the motion to seal the minutes of non-public session #1. The motion was seconded by Judy Idelkope and passed unanimously.

ADJOURN

Gary Winn made a motion to adjourn. The motion was seconded by Fran Shippee and passed unanimously.

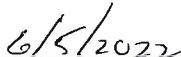
Respectfully submitted,

Alissa Thompson
Town Administrator

Approved by:



Gary Winn, Chairman



Date

Fran Shippee

Date



Judy Idelkope



Date