

TOWN OF CHESTERFIELD, NH
PLANNING BOARD
Monday, August 17, 2020

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-929-205-6009 and password 895 4099 8756 or by going to the following website address:

<https://us02web.zoom.us/j/89540998756>

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at: <https://chesterfield.nh.gov/>.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; If anybody has a problem, please call 603-499-6534 or email at: tricia.lachenal@nhchesterfield.com.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting; we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present: Jon McKeon, James Corliss, John Koopmann, Rolland Vollbehr, Jeanny Aldrich, Joe Parisi. and Joe Brodbine

Call to Order

James Corliss called the meeting to order at 7:00 PM.

Seat Alternates

Review of the Minutes

August 3, 2020

John Koopmann moved to approve the minutes from the August 3, 2020 meeting as amended. The motion was seconded by Joe Brodbine and passed by majority with one abstention (Parisi).

Appointments

Errold & Tina Nelson - Application for a Boundary Line Adjustment for property located at Margo Ave (Map 7, Lot E20-2 and Map 7, Lot E20-3) consisting of approximately 10 acres in the Residential Zone.

Jeanny Aldrich moved that the Boundary Line Adjustment application for Errold & Tina Nelson is complete enough for review. The motion was seconded by Joe Brodbine and passed by majority with one abstention. (Parisi)

It was noted the board noted that there were no setbacks on the previous plan and the plan was not signed by the surveyor.

The board received updated plans. It was noted that a revision date was not included on the updated plans.

Wendy Pelletier from Cardinal Surveying was present for the applicants. Pelletier noted that the Nelsons own three (3) lots at the end of Margo Ave and they would like to move the boundary line as shown on the plan to create more equal lots. Pelletier noted that the road frontage will not change.

Jeanny Aldrich moved to accept the Boundary Line adjustment as adjusted. The motion was seconded by Joe Brobine. Discussion: The plan needs a revision date. The motion was withdrawn.

*Joe Parisi moved to **CONDITIONALLY APPROVE** the Boundary Line Adjustment application for Errold & Tina Nelson with the following condition:*

- *The drawing as most recently submitted have a revision date added of August 7, 2020*

The motion was seconded by Joe Brodbine and passed unanimously by roll call vote.

Corliss asked if Pelletier was anxious to get the plans signed as he could ask the board if they will allow him to sign the documents as soon as the revised plans are received.

James Corliss moved to instruct the Chairman to sign the drawings as soon as they are presented with the appropriate revision date. The motion was seconded by Joe Parisi and passed unanimously by roll call vote.

It was noted that the registry will accept the drawing with just the Chairman's signature, but Lachenal will notify all members the plans are ready for signature and board members that are willing can come in and sign.

Items for Discussion

Mike & Nancy Driscoll -20-22 Mill Road – Conceptual

The applicants were informed that conceptual consultations are non-binding on either party and minutes are not taken.

Items for Information

Corliss noted that he is measuring the dissolved oxygen in Spofford lake and 35 feet and below is under 5%.

Other Business

September 7, 2020 – Labor Day

The board's September schedule will be September 14 and 21.

James & Andrew Loney – Review for completeness Boundary Line Adjustment

The board reviewed the application for completeness.

The board noted that there is not a monument on the plan as required by 700.5

Joe Parisi moved to schedule a virtual public hearing on the Boundary Line Application for James & Andrew Loney for September 14, 2020 at 7:30 PM.

Items for signature

Adjournment

Joe Parisi moved to adjourn at 8:29 P.M. The motion was seconded by Jon McKeon and passed unanimously by roll call vote.

The next meeting will be held virtually at 7:00 PM September 14, 2020, please see the Town Website calendar (<https://chesterfield.nh.gov/events/>) for the meeting ID.

Respectfully Submitted by:

Patricia Lachenal
Planning Board Secretary

Approved by:

James Corliss, Chair

Date