

Board of Selectmen
TOWN OF CHESTERFIELD, NH
SELECTMEN'S MEETING

August 24, 2022
6:00 PM at Town Offices and Via Zoom

Note: This meeting may be recorded

CALL TO ORDER

Gary Winn called the meeting to order at 6:01 P.M. In attendance were, Fran Shippee, Judy Idelkope, Alissa Thompson (via Zoom at 7:00 PM), and Tricia Lachenal (via Zoom)

SUGGESTION BOX

The suggestion box was empty.

CORRESPONDENCE

Letter from State of NH – Highway Block Grant onetime payment

Winn noted that the Town received a letter regarding a one-time payment from the State of New Hampshire based on Senate Bill 401. Winn read the letter.

It was noted this is separate from the regular block grant payments. This is strictly for highway usage and will require a public hearing for acceptance.

Letter from State of NH – HW Block Grant 2023

Winn read the letter from the State of New Hampshire regarding the Highway Block Grant for 2023. It was noted this is the same grant that is used each year to offset paving.

Wetlands Permit – James Corliss Jr.

The board reviewed a wetlands permit by notification for property at 140 North Shore Road involving replacing/repairing an existing retaining wall and replacing an existing concrete patio and wooden deck with a same size deck of composite material.

Letter from Christopher Stoner

Winn noted the board received correspondence from Christopher Stoner regarding interest in serving the Town in some capacity such as Zoning, Planning or Conservation. Thompson will invite Stoner to the meeting on September 7, 2022, for an interview.

PUBLIC COMMENT

No public comment

WEEKLY REVIEW

Code Tracker

The board reviewed the code tracker.

The only update to the tracker is Lanoue having a site plan approved by the Planning Board. Winn noted that a letter has been sent regarding the unregistered vehicles on Route 9A. Winn noted that the tenant on the Route 9 property should be coming forth with a site plan review for a property they are looking to relocate to.

Winn stated that there is an individual that Beaugard would not issue a building permit due to his belief that an Alaskan slab could not be utilized for a building of the proposed size. Winn noted that the slab was poured anyway. It was noted that Beaugard is dealing with that issue currently.

Building Permits

It was noted that Lachenal drafted a form letter for the expired permits so they will be removed or renewed.

FINANCIALS

Waiting for date for 2021 Audit

Winn noted that a letter from the accountant was received. It was stated that the board would like to speak with Thompson regarding any procedures that the Town has put in place to correct the issues noted in the letter. Thompson will have that information for the next meeting.

OLD BUSINESS

Annex Dishwasher

The dishwasher has arrived, and the preliminary electrical work has been done. Shippee will be meeting with the contractors involved on August 25, 2022.

Abatements (questions from last week)

Map 1, Lot A12 – River Road - *Fran Shippee moved to grant the abatement for River Road reducing the assessment from \$99,900.00 to \$30,000.00 The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

Map 13D, Lot A5E – Off Norcross Landing – *Fran Shippee moved to grant the abatement for Map 13D, Lot A5E reducing the assessment from \$8,500.00 to \$0.00. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

Map 12A, Lot A28B – 115 Gateway Drive – *Judy Idelkope moved to grant the abatement for 115 Gateway Drive, reducing the assessment from \$330,000.00 to \$321,300.00. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Map 5E, Lot D2B – 4 Lone Pine Street – *Fran Shippee moved to grant the abatement for 4 Lone Pine Street, reducing the assessment from \$34,300.00 to \$28,300.00. The motion was seconded by Judy Idelkope and passed by majority. (no: Idelkope)*

Judy Idelkope moved to go back and review the previous decision made on the other Lone Pine Street abatement request (Map 5E, Lot D2D). The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Fran Shippee moved to grant abatements for Map 5E, Lots D, C and A from \$34,300.00 to \$28,300.00. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

Map 5D, Lot B15 and 16 – 144 North Shore Road and 144B North Shore Road. *Fran Shippee moved to deny the abatement request for Map 5D, Lots B15 and B16. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

Map 5D, Lot A15 – North Shore Road – *Fran Shippee moved to grant the abatement for North Shore Road reducing the assessment from \$25,900.00 to \$13,000.00. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

Map 5B, Lot B20 – 14 Silverdale Road – *Fran Shippee moved to grant the abatement for 14 Silverdale Road reducing the assessment from \$663,700.00 to \$615,800.00. The motion was seconded by Gary Winn and passed unanimously by roll call vote.*

Map 5F, Lot B1 – 2A Dompier Drive - *Judy Idelkope moved to accept the recommendation not to abate. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Map 5A, Lot A33 – 74 South Shore Road - *Judy Idelkope moved to accept the recommendation not to abate. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.*

Map 5H, Lot C6 – 85 Pine Tree Circle – *Fran Shippee moved to grant the abatement for 85 Pine Tree Circle reducing the assessment by \$1,500.00 for the fireplace. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.*

TABLED UNTIL FUTURE DATE

Personnel Policy Review (Attorney Mayer reviewing)

Community Power

Annex Door

GUESTS

NEW BUSINESS

Rescue Inc Rep

Idelkope noted she received an email from Bill McCarty and he is interested in the Rescue Inc position. Idelkope noted that he has interviewed for other positions previously, and she has known him for years. Winn noted he is satisfied with the previous interview.

Judy Idelkope moved to appoint William McCarty as the Chesterfield Representative on the Rescue Inc Board of Trustees. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Watershed meeting recordings online

Winn noted that the board has not made a habit of putting recordings online as it takes up a lot of storage space. Idelkope noted that the Watershed Committee meets every two weeks, and the minutes are approved quickly and posted online.

Judy Idelkope moved to deny posting of the Zoom meeting recording. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Pressure Washer

The Highway Department is requesting the purchase of a new pressure washer. Bruce Adler recommends the Power Eagle Pressure Washer for \$6,350.00.

Judy Idelkope moved to approve the purchase of the recommended Power Eagle pressure washer for \$6,350.00. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

SWRPC

It was noted that \$1,400.00 was budgeted for mapping, however the quote came in at \$6,100.00. It was noted that this needs to be done as the maps have not been updated the last few years. It was noted this should be done yearly and the cost would be smaller each year.

Fran Shippee moved to approve the \$6,100.00 quote to update the tax maps with Southwest Regional Planning Commission. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

Debt Service Budget

The board reviewed the proposed 2023 debt services budget.

Judy Idelkope moved to approve the proposed 2023 debt services budget in the amount of \$304,443.00. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

General assistance budget

The board reviewed the proposed 2023 general assistance budget.

Fran Shippee moved to approve the proposed 2023 general assistance budget in the amount of \$25,000.00. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

Forest fire budget

The board reviewed the proposed 2023 forest fire budget

Fran Shippee moved to approve the proposed 2023 forest fire budget in the amount of \$6,000.00. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

OTHER BUSINESS -

It was noted that Steve Wrobel would like a waiver to use the Town Hall on October 15, 2022, for a blue grass concert to benefit Joan's Pantry. Wrobel does have homeowners' insurance and there will be no alcohol allowed. The board reviewed the policy. It was noted they meet the criteria for a sanctioned group.

Shippee noted that she would like to know if the Actor's Playhouse schedule can be included in the Chesterfield Happenings email. Idelkope noted they could not be included because they charge an admission fee.

The board discussed ownership of the building and if the Ladies Benevolent Society is still an active group.

Idelkope noted she requested that Thompson update the non-public information on the agenda as the rules have changed to include additional categories and fewer reasons to seal the minutes. Idelkope noted that when motions are made to seal the minutes, a reason needs to be included in the motion.

Idelkope noted that she would like to have exit interviews with any employees that are leaving the Town.

Idelkope noted that the library is in the process of drafting a new Library Coordinator position to replace the Director position. Idelkope noted that a new interim director was not appointed at the last meeting as far as she is aware. Idelkope noted that only 2 employees have had the necessary background checks and therefore she believes there will be a staffing issue on Wednesday. Thompson noted that the issues at the library are taking a lot of her time and going forward maybe the library should be handling all of their own payroll, health insurance and human resource issues.

The board will do a walk-through of the Library, Town Office and Town Hall on Monday August 29th at 4:30 PM. They will meet at the Town Offices at 4:30PM.

The board will do a walk-through of the Transfer Station, Highway and Parks and Rec department on August 31, 2022, at 4:30 beginning at the Transfer Station.

Idelkope noted that the Monadnock Real Estate Board has asked that she send along a copy of the wastewater regulation for them to review at their next meeting.

Idelkope noted that she was contacted by some property owners asking if ARPA funds from the Pinnacle Springs Watershed Grant can be used to address the Pinnacle Springs watershed issue. Idelkope noted that the Town does not expend funds for private property unless the issue was caused by Town. It was noted that Dumont has been contacted for something in writing as he went out and inspected the property.

It was noted that Julie Chickering has asked if she can place the toys at the transfer station in a different place so that the same people cannot come in and take them all. Idelkope noted that the free shed at the Transfer Station is a first come first served basis.

PUBLIC COMMENT

No additional public comment.

NON-PUBLIC

Judy Idelkope moved to go into non-public session #1 under 91-A:3, II (c) at 9:39 PM. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Fran Shippee moved to come out of non-public session #1 at 9:54 PM. The motion was seconded by Judy Idelkope and passed unanimously.

Judy Idelkope moved to seal the minutes from Non-public #1 under the exception for potential harm to the reputation of an individual. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Gary Winn moved to go into non-public session #2 under 91-A:3, II (a) at 10:29 PM. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

Fran Shippee moved to come out of non-public session #2 at 10:58 PM. The motion was seconded by Judy Idelkope and passed unanimously.

ACCEPTANCE OF MINUTES

Fran Shippee moved to accept the August 10, 2022, minutes, as amended. The motion was seconded by Judy Idelkope and passed unanimously.

ADJOURN

Fran Shippee moved to adjourn at 11:01PM. The motion was seconded by Judy Idelkope and passed unanimously.

The next board meeting is scheduled on September 7, 2022, at 6:00 PM at the Town Offices and via Zoom.

Respectfully submitted,

Tricia Lachenal
Administrative Assistant

Approved by:



Gary Winn, Chairman



Date

Fran Shippee

Date



Judy Idelkope



Date