

**Town of Chesterfield
Board of Selectmen
MINUTES
December 11, 2019**

Chair John McKeon opened the meeting at 6:05 PM. In attendance were John McKeon, Norm VanCor, Alissa Thompson, Tricia Lachenal, and Dara Carleton.

SUGGESTION BOX

There was a question as to why minutes are not posted on the Town Website in a timely manner. McKeon noted that minutes are uploaded once they are approved which can take some time depending on how often the Board meets.

WEEKLY REVIEW:

Code Enforcement Tracker

The Board reviewed the information provided by the Code Enforcement Officer. VanCor noted that compliance by Performance Auto was not completed and they have been given three extensions to date. The Code Enforcement Officer will be on the Agenda for January 8, 2020 to address this issue.

Parks & Rec Executive Director Report

The Board reviewed the report provided by the Parks & Recreation Director.

GUEST:

6:30 P.M. Steven Buckley – did not attend

PUBLIC COMMENT

Mr. Bob Brockman asked about the completion date for the Town hall Annex. McKeon noted that most of the kitchen equipment was purchased reconditioned and that accounted for some of the delay. Mrs. Lee Brockman commented that it is better than before and the bathrooms are beautiful.

OLD BUSINESS:

Town Hall Annex Plans

McKeon noted that the Town is in the process of trying to get fiber optic broadband into the building. It was also noted the hood has been installed over the stove and we are looking into Dumont coming next week for the final Certificate of Occupancy certificate, but the fiber must be in first for the Fire Alarm system to be able to call out Mutual Aid. Monday there was an issue with the valve in the boiler. The valve was replaced and is up and running now. McKeon presented DA Brothers with a punch list, most of which is minor touch up work. They were told to contact McKeon if they have any questions. VanCor questioned an alarm on the boiler. McKeon stated there is a low temp alarm that is monitored by the alarm monitoring company.

Former Town Office Plans

McKeon received a note back from Jay, the potential purchaser. He was looking forward to closing things out in January.

Progress on erosion issue on Town owned beaches

Nothing new to report at this time.

Old Town Office Roof Fix

We are waiting on a quote from Johnson Roofing. If the quote is not received in a timely manner, the Board of Selectmen seek another contractor.

Parks & Rec Budget

Tabled until next meeting.

Letter from Rescue Inc.

VanCor spoke with Mr. Deutsch about being in violation of his responsibilities to Rescue Inc. Mr. Deutsch said he hadn't received a copy of the violation letter. Deutsch stated he just had lunch with Drew Hazelton, the executive director, and nothing was mentioned at that juncture. The letter states Deutsch only attended 5 out of 22 required meetings. VanCor will speak with Kathy Hege and follow up with Deutsch.

NEW BUSINESS

Thompson provided the Board of Selectmen with a letter from Duane Chickering, Police Chief. Duane has requested to roll over his 2019 vacation hours to 2020.

McKeon moved to roll over Duane Chickering's vacation hours from 2019 to 2020, subject to a discussion with Chickering. VanCor seconded the motion and it was approved unanimously by roll call vote.

Thompson provided the Board of Selectmen with a quote to put a gas fired heating unit in the back room of the Wares Grove Cottage. The BOS approved the quote.

VanCor added that tomorrow is the Town Luncheon for employees. Thompson will pick up centerpieces. A question came to McKeon via email from John Pieper, a member of the Economic Development Committee. The question was posed; Has the BOS ever given EDC the authority to reach out and utilize members at large or ad hoc committees? McKeon noted authority was previously given to them through an EDC Charge provided when the EDC was assembled. They do have the authority already. McKeon will inform Pieper.

McKeon asked Thompson to give detail on a running tally for the budget. McKeon said looking at the budget proposed no compared to last year's proposed budget, minus the Police detail, the increase is currently \$58,182. This includes the \$26,000 increase to the Keene Ambulance line. Thompson will look into that line item.

VanCor noted a letter of explanation will be dispersed in reference to the property tax increase.

The Budget Committee reviewed the Chesterfield Police Department's proposed budget. A review of the Spofford Fire Departments' budget indicated some clerical corrections need to be made.

McKeon will meet on December 12, 2019 with John Kallfelz, Superintendent of NH DOT division 4, in reference to some issues on Route 9.

The BOS had a draft health regulation presented to them by James Corliss, Chair of the Planning Board, re: wastewater disposal systems within the Spofford Lake District. Corliss drafted a sample ordinance for the Town of Chesterfield to use. He vetted it through the Town Attorney with permission of the Board of Selectmen. The BOS have the authority to implement the ordinance, and the health officer would be the individual responsible for follow through. The Board will distribute this to the Planning Board and the Conservation Commission for feedback.

OTHER BUSINESS:

Abatement Application

The documentation that was gathered dictates that the BOS follow through with the agreement they had with Laurie E. Thornton to abate the interest on the taxes for 2014 and 2015.

McKeon moved to abate the interest on the taxes for Laurie E. Thornton specific to tax years 2014 and 2015. VanCor seconded the motion and it was approved unanimously by roll call vote.

VanCor requested an updated copy of a spreadsheet containing expiration dates for terms of Board and Committee members from Thompson for next meeting.

ACCEPTANCE OF MINUTES

McKeon moved to approve amended minutes of the November 20, 2019 meeting. VanCor seconded the motion and it was approved unanimously by roll call vote.

McKeon moved to approve amended minutes of the December 4, 2019 meeting. VanCor seconded the motion and it was approved unanimously by roll call vote.

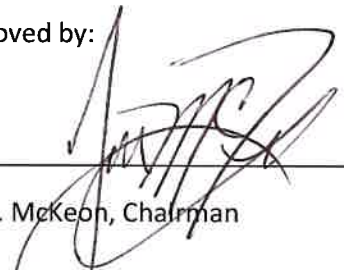
ADJOURN

McKeon moved to adjourn at 7:16. VanCor seconded the motion and it was approved unanimously by roll call vote.


Respectfully submitted,

Dara Carleton
Administrative Assistant to the Board of Selectmen

Approved by:



Jon P. McKeon, Chairman



Date



Norman W. VanCor



Date



Jeanny Aldrich



Date