

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
DECEMBER 4, 2019**

**CALL TO ORDER**

Jon McKeon called the meeting to order at 6:00 P.M. Also in attendance were Norm VanCor, Jeanny Aldrich, Alissa Thompson and Tricia Lachenal.

**SUGGESTION BOX**

It was noted that the Town Clerk has been receiving many questions about the tax rate increase. Thompson noted that last year the Board of Selectmen applied \$750,000 from the unassigned fund balance to the tax rate in order to lower it. It was noted that the board was not able to do that this year.

**Weekly Review**

Code Enforcement Tracker

The board reviewed the information provided by Code Enforcement.

VanCor noted that there is correspondence on Thompson's desk from Michael Bentley to appeal a decision made by the Code Enforcement Officer.

McKeon noted that he has asked the Code Enforcement Officer to revisit Truck Camper Warehouse. McKeon noted that there are too many campers on the lot and some are parked in the green space. McKeon noted that it appears Mr. Penny is not abiding by his site plan.

VanCor noted that he has been told there is some serious erosion going on in that area and he will look into it more.

Parks & Rec Executive Director Report

The board reviewed the report provided by the Parks and Rec Director.

VanCor noted that he is not sure that the Town Hall will be an appropriate playground for February and April school vacations. Thompson noted that Hill plans on asking permission to utilize the gym and the playground at the school as well. When the kids are in the Town Hall, the plan is for structured activities.

**Guest:**

6:30 PM Jill Diesl – Town Function not being ADA Complaint

McKeon noted that he instructed Thompson to request something in writing about what she would like to speak to the Board about. Thompson noted that Diesl indicated it is too hard to explain in writing. Thompson will provide Diesl with Aldrich's phone number and have her call her to get an idea what she would like to meet with the Board about.

## **PUBLIC COMMENT**

Jeff Scott asked who Michael Bently is representing in the letter McKeon spoke about. McKeon noted that it has not been in front of Zoning yet. but Joy, LLC has put in an application with the ZBA regarding property on 9A appealing a decision made by Code Enforcement.

Jeff Scott noted that many people have questions about the tax rate increase and suggested the Board put out a statement to help people understand. McKeon will work on that with Lachenal and Thompson.

## **OLD BUSINESS ----**

### Town Hall Annex Plans

McKeon noted that there was a function in the annex. McKeon stated that the kitchen is far from being done. Overall, McKeon noted it looks good. There will be another meeting to review a new punch list. McKeon noted that some items will have to wait for spring now that there is snow on the ground. VanCor noted that Breakfast with Santa is scheduled for Saturday. McKeon noted as long as the kitchen is not needed, that will be no problem.

Thompson asked if the tree can be decorated in front of the Town Hall. McKeon noted that they can decorate the tree.

### Former Town Office Plans

McKeon noted that Jay received the paperwork and agrees in principal. McKeon noted that nothing has been signed to date, but it is moving forward. McKeon noted that he gave a deadline of February.

### Progress on erosion issue on town owned beaches

VanCor noted that he has nothing to report.

### Old Town Office Roof Fix

Thompson noted that she called A.L. Johnson Roofing and he will be coming back with a ladder to look at the roof. Jeff Scott noted that he was there with a ladder last Monday. Thompson will contact Lord to check on the status.

### Parks & Rec Budget

The board reviewed the proposed budget.

VanCor noted that he would like to meet with Thompson and go over some items.

### PD Budget

The board reviewed the proposed budget.

McKeon noted that an agreement with Hinsdale has not been signed yet, but if one is signed, there will be additional expenditures and revenue. The board noted that they would like to increase the special details line to \$165,000 and the revenue as well. This will allow the Town to expend the money which will be reimbursed by Hinsdale.

The board would like to meet with Chief Chickering next month to go over the evaluations provided. It was noted that the board should be able to go over Chickering's contract next week. Aldrich noted that the training line has increased. Aldrich noted that she sees a lot of firearm training, but not a lot of de-escalation training. McKeon noted that there is another avenue to discuss training.

*Jon McKeon moved to approve the Police Department budget as amended tonight and send it to the budget committee. The motion was seconded by Jeanny Aldrich.*

Discussion: VanCor noted that he would like to be supportive, but has reservations about the salaries and automatic increases. VanCor noted he needs more discussion and a better understanding for salary increase.

*The motion passes by majority roll call vote. (Yes: McKeon and Aldrich) (No: VanCor)*  
Thompson can return the evaluations to Chickering.

### **Tabled Until Future Date**

Camp Spofford Agreement

Town Policies

Article 21 – Painting and Maintenance of Historical Society

Personnel Policy Review

Health & Safety Policy

Conservation Commission Authority – purpose & duties

Parks & Rec Executive Director

### **NEW BUSINESS**

#### Abatement Application

An abatement request was received from Laurie Thornton. Thompson noted that Thornton indicated there was a prior agreement, but Thompson was unable to locate an agreement. It was noted that the request is for interest from 2016-2019 to be returned. Thompson noted that Thornton indicated she has paid according to the agreement in place and would like a refund of the interest as agreed. McKeon noted that any agreement reached would have been in non-public. Lachenal will look at the minutes from 2016 to see if she can locate anything.

#### Letter from Rescue Inc

McKeon noted that the Board received a letter from Rescue, Inc stating that our representative, Evan Deutsch has missed many meetings. VanCor will contact the rep and speak with him about his attendance.

### **OTHER BUSINESS**

*Jon McKeon moved to authorize Devine, Millimet & Branch, PA to enter into loan agreement to sell its bond to the bond bank. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.*

*It was noted that this is the bond for Broadband.*

VanCor noted that some secretaries of the Town Boards are not putting who was not present at the meetings. VanCor noted he would like to see who is not in attendance as well as who is in attendance on the minutes.

VanCor noted that the Conservation Commission cancelled the meeting on December 2, 2019 and will hold it on December 9, 2019.

Aldrich will look into pricing for turkeys. The employee party will have cold cuts.

Aldrich noted that she is trying to track down where the Board of Selectmen voted on the Lucky Evans conservation property easement. It was noted that they need the minutes where the vote was held. Lachenal will look to see if she can find the minutes.

McKeon noted that Dara Carleton will start as the new Selectmen secretary on December 9, 2019.

McKeon noted that he has been approached by someone who would like to donate a couple of benches for around the circular drop-off area at the school. McKeon will ask for detailed drawings of the proposal to make sure it will not interfere with traffic or plowing activities.

Thompson noted that the auditors stated that money was not received from the Trustees of the Trust Funds last year that was supposed to be received for the key fob system. McKeon noted it should have been from the Capital Maintenance fund. Thompson noted that Lachenal located the minutes, but one motion states from the expendable trust and one from the capital maintenance fund. Thompson noted a new vote needs to be taken to correct the mistaken one.

*Jon McKeon moved to correct the wording within the motion of January 3, 2018 Board of Selectmen minutes for the motion to expend \$1325.93 out of the building capital maintenance fund to be corrected to expend out of the Building Expendable Trust Fund. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.*

Thompson noted that Lachenal has 40.75 hours of vacation time that she will be unable to use this year due to covering and assisting with the Town Offices.

*Jon McKeon moved to allow Tricia Lachenal to roll over her remaining vacation hours to 2020 due to her inability to use it this year due to lack of staffing. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.*

## **ACCEPTANCE OF MINUTES**

November 20 – tabled to the next meeting

## **LEGAL**

## **PUBLIC COMMENT**

Jeff Scott noted that the back side of the Town Hall looks crummy. McKeon noted there is no plan at the moment to fix that. Scott asked if the board was interested in supplying the materials and getting some volunteers. McKeon noted that the board will listen to any plan brought before them.

**Non- public**

*Jon McKeon moved to go into non-public session per RSA 91-A: 3, II (a) for the purpose of discussing employee evaluations. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.*

*Jon McKeon moved to come out of Non-Public session. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.*

*McKeon moved to seal the minutes. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.*

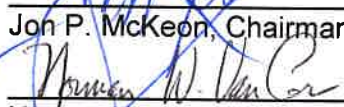
*Norm VanCor moved to adjourn at 9:27 PM. The motion was seconded by Jon McKeon and passed unanimously by roll call vote*

Respectfully submitted,

Tricia Lachenal  
Interim Secretary to the Board of Selectmen

Approved by:

  
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Jon P. McKeon, Chairman

  
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Norman W. VanCor

  
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Jeanny Aldrich

  
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1/8/20  
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