

**Town of Chesterfield
Board of Selectmen
MINUTES
JANUARY 23, 2019**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:15 p.m. Also, in attendance was Norman VanCor.

PUBLIC COMMENT

Jeff Scott asked how a business in Town is able to get onto the Town Website business directory. McKeon noted that the Economic Development Committee has control over adding businesses to the directory. Ron Rzasa asked if the EDC is also responsible for removing businesses that are out of business. McKeon noted that they have the authority to maintain the list.

PUBLIC HEARING 6:15 PM - Gateway Dr. Construction Bond to Maintenance Bond

Jon McKeon moved to open the public hearing on reducing the status of the Construction Bond to a Maintenance bond on Gateway Drive. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

McKeon noted that the purpose of the hearing is to allow the bond to be reduced from a Construction bond to a Maintenance bond.
There were no comments/questions from the public.

Jon McKeon moved to close the public hearing. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

VanCor noted that the BOS has received good reports from the engineers, and the Town Director of Public Works.

McKeon moved to reduce the bond on Gateway Drive from a Construction Bond to a Maintenance Bond. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

OLD BUSINESS

Former Town Office Plans

McKeon noted that he walked through the building with DA Brothers, Jeff Scott and Ron Rzasa and explained what the structural report stated. McKeon noted that DA Brothers will provide the Town with a quote on bringing the building up to code and when the Town finds someone to occupy the building, they will have the numbers to bring it up to code. McKeon noted that the quote from DA Brothers will not include any interior fit up.

Budgets – Warrant Articles, Revenues, Capital Reserve

The board reviewed the newest draft of Warrant Articles.

Thompson noted that there are funds that are not being used and the trustees of the trust funds recommend dissolving the funds. It was noted that one of the funds is a Wares Grove Tree Capital Reserve Fund. It was noted that the fund may be utilized after the erosion issues have been addressed to add trees and/or shrubs. There is a Wares Grove Recreation Facility Enhancement Capital Reserve Fund with \$136.00. There is a Wares Grove Recreational Facility Enhancement Trust fund which contains \$6649.42. The board would like to discontinue both accounts and move the funds from those accounts to the Parks and Rec Building Expendable Trust fund. Thompson will add the needed warrant articles and update the Capital Reserve, Expendable Trust and Withdrawal sheets.

The numbering of the Warrant Articles needs to be adjusted.

McKeon noted that with the estimated revenues for 2019, there is potential for the board to move \$80,000 from the fund balances and put it against taxes next year.

McKeon noted he would like to compare projected revenue from 2018 and actual revenue from 2018. Thompson will get the numbers together.

Building inspector/Code Enforcement Officer Position

The board is continuing to receive applications. The board will review and discuss again at the next meeting on January 30, 2019.

Pinney Proposal – Anti-freeze

McKeon noted that balancing is on the Capital Maintenance Plan for next year and that would be a good time to accomplish this as well.

Thompson will add it to the CMP for next year.

Art Work for Town Office Building Walls

McKeon noted that Girs can have various artists from around Town hang art in the Town Office building. It was noted that the art should not have price tags, needs to be placed in the designated spots and should be open to all local artists.

Meet the candidates

McKeon noted that the filing period is January 23 through February 1, 2019. McKeon asked if it makes sense to hold the meeting if there is no opposition on any of the open seats. The board will discuss this again at the next meeting.

Conservation Commission Authority – purpose and duties

The board will review this at the next meeting.

GUESTS

6:20 PM DA Brothers – Town Hall Annex

Jay Barrett noted that he took another pass at the plans. Barrett noted that the new annex will be on the North side of the building where the current annex is being removed. The handicap facilities will be about the same size as the first plans because the occupant size did not minimize enough to have one toilet room. Barrett noted that the social hall will hold 35 people sitting at tables and chairs and 55 seated people without tables. Barrett noted that he set the addition up so that it can be expanded on in the future if the Town needed more space. Barrett noted that the kitchen, although not excessively large, could accommodate a larger social hall later down the line if necessary. Barrett noted that the addition adds 1590 square feet (minus the porch). The new proposal brings the building further away from the stone wall. VanCor noted that the board had asked for a proposal to set 25 people and inquired what the driver was for the social hall, the square footage or the amount of people? Barrett noted that the social hall is the least expensive part of the proposal as the ADA accessibility is the most important and expensive. Barrett noted that the square footage could be reduced however Barrett noted that the kitchen does have specific functions that need to happen in separate areas. Champney noted that they can put some numbers together and they will compare the 35 seated people to 25 and get the difference for the board. McKeon noted that the floor plan will work for the Town. It was noted that there is 8-9 feet between the stone wall and the building and Champney noted that would give DA Brothers the room they need. Barrett noted he would be willing to present the plan at a larger meeting and/or go to Town meeting. McKeon noted that it will be on the agenda for the budget meeting on February 2, 2019 and will let him know if they believe he will be needed at Town Meeting. McKeon noted that the appropriation of funds for this project is already complete, the meeting will be to keep the Town updated on the progress. A copy of the plan will be left in the Selectmen's office for viewing. The board would like the estimate on cost for the new proposal as soon as possible. Champney noted that it will take about 3 weeks to get an estimate. It was noted that the board was hoping to have the numbers prior to the February 2 meeting. Champney noted that they would be able to get rough numbers for the meeting, but needed more time to consult with sub-contractors and get real numbers. Champney noted they have not received the newest draft of the letter of intent. McKeon will send it out to Champney.

7:30 PM Chief Chickering – Quarterly

Duane Chickering and Michael Bomba were present.

Chickering stated that he was comparing cases from year to year. Chickering noted that last years cases appear to have been more violent. Chickering noted that the workload has been the same, but the crimes are less violent crimes.

Chickering noted that all of the personnel are doing well. Chickering noted that there is a current hot button topic that has been addressed in Chesterfield before it became popular. Chickering noted that people are ignoring the red flashing lights on busses. Chickering noted that they had an officer on the bus and a chase car out, but each time, nobody violates the law. It was noted that the officers do go out in the morning and the afternoon to monitor Route 9, however manpower is an issue as the school would also like an officer in front of the school before and after. Chickering noted that the primary concern is the bus stopping on Route 9. Chickering noted that the department has accepted some ride along kids from the school when requested to talk to them about their behaviors and let them get to know us. Chickering noted that the PD will have a table at the Lions Club breakfast with some things to hand-out to the kids. Chickering noted they have been having some issues with heating in the building. Chickering stated that they have had to wear jackets indoors a couple of times. Chickering stated that Pinney Plumbing and Heating came out and it seems to be working better. Chickering noted that there was no heat in the sally port for awhile and when it was looked at, the technician stated the unit

is not large enough for the room and that is why the unit runs so much. Chickering noted a quote will be coming for a larger unit. Chickering noted that the Station needs to be painted. McKeon noted that the CMP includes painting of the interior of the entire building in 2021. McKeon noted that if it becomes an issue and needs to be done sooner, it can be moved up. Chickering noted that he is actively making sure that the computers are safe and the department is working toward moving to Windows 10. Chickering noted that the cruisers are running smoothly. The 2018 cruiser is having some reception issues with the radio that are being addressed. Chickering noted that an advertisement went out for the open position and 49 applications were received. Chickering noted that they have rented space at the YMCA for the physical agility testing of 6 applicants. The oral portion of the testing will occur after that with the ones that pass the agility test. Chickering noted that the State of NH flag clips are broken; he will get replacements and get the flag hung out front again.

7:45 PM Brad Roscoe – Broadband

Solar

Roscoe noted that he got a proposal from Revision which was a penny and a half a kilowatt hour, translating to approximately \$2,500 per year. Roscoe noted that it would take about 16 years for the town to even break even and for that reason, he is recommending passing on the proposal.

Broadband

Roscoe noted that the meeting on Saturday went well. Roscoe noted that following the meeting, he spoke with Rob Koester at Consolidated Communications and asked if Consolidated would write the first pass of the contract.

McKeon noted that the board would like Roscoe to continue on with the project and bring any questions/information to the board. Roscoe noted he will continue to work on the project.

Jon McKeon moved that the Board of Selectmen hire Divine, Millmet & Branch to act as the Town's Bonding Agent through the broadband bonding process. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

Jon Mckeon moved that the Board of Selectmen accept the values within the public benefit of Broadband Improvements to Chesterfield with the date of January 20, 2019. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

It was noted that the values were researched from the web in a good faith effort. Roscoe noted that the margins are very large on the numbers and it does not include the economic development factors.

Jon McKeon moved that the Board of Selectmen move forward with the 1.8 Million Dollar bonding for installing a fiber optic Broadband Infrastructure for the purpose of expanded broadband converge through the Town. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

Rosco noted that there will need to another hearing on the boding.

Jon McKeon moved to hold a public hearing for installing a fiber optic Broadband Infrastructure for February 6, 2019 at 6:15 PM in the Town Office Building. The motion was seconded by Norm VanCor and passed unanimously.

NEW BUSINESS

OTHER BUSINESS

ACCEPTANCE OF MINUTES

LEGAL

PUBLIC COMMENT

NON-PUBLIC

Jon McKeon moved to go into non-public session per RSA 91-A: 3, II (a) for the purpose of discussing personnel . The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

Jon McKeon moved to come out of Non-Public session. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

Jon McKeon moved to seal the minutes. Norm VanCor seconded the motion which passed unanimously by roll call vote.

Jon McKeon moved to go into non-public session per RSA 91-A: 3, II (a) to discuss compensation of public employee. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

Norm VanCor moved to come out of Non-Public session. The motion was seconded by Jon McKeon and passed unanimously by roll call vote.

Jon McKeon moved to seal the minutes. The motion was seconded by Norm VanCor and passed unanimously by roll call vote.

Norm VanCor moved to adjourn at 9:29 PM. The motion was seconded by Jon McKeon and passed unanimously.

Respectfully submitted,

Tricia Lachenal
Interim Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Norman W. VanCor

Date

Jeanny Aldrich

Date