

Board of Selectmen
TOWN OF CHESTERFIELD, NH
SELECTMEN'S MEETING

July 27, 2022
6:00 PM at Town Offices and Via Zoom

Note: This meeting may be recorded

CALL TO ORDER

Gary Winn called the meeting to order at 6:10 P.M. In attendance were, Fran Shippee, Judy Idelkope, Alissa Thompson (via Zoom at 7:00 PM), and Tricia Lachenal (via Zoom)

6:05 PM – Public Hearing to accept the Locality Equipment Purchase Grant.

Winn opened the public hearing to accept the Locality Equipment Purchase Grant. This is for the Phone system, generator, traffic sign and AEDs.

There were no questions or comments from the public. Winn closed the public hearing.

Fran Shippee moved to accept the Locality Equipment Purchase Program Grant from the Governor's Office for Emergency Relief & Recovery (GOFERR) in the amount of \$39,374.00 with a Town match of \$3,937.40. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

SUGGESTION BOX

The suggestion box was empty.

CORRESPONDENCE

Primex Premium Holiday letter

Winn noted that this year Primex has declared three (3) areas of Premium Holiday distribution. Winn noted the first area was Unemployment Compensation which was based on the 2021 financial results. Winn noted the amount is \$134.92.

The second area was Workers Compensation based on the 2021 financial results and the amount is \$2,042.58.

Winn noted the third area is the Property & Liability program based on the 2021 financial results and is \$2,844.71.

It was noted that if the Town has paid in full, a refund check request should be requested, but a credit should be requested if the Town has not paid for the year already.

Judy Idelkope moved to accept the Primex Premium Holiday distribution for Unemployment Compensation, Workers Compensation and Property & Liability program with a refund check if all premiums have been paid and with a credit if not already paid. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Suggestion letter from James Hancock on transportation

Winn noted that Hancock speaks of Route 9 and Route 101. Winn read some of the letter noting that the suggestions are entirely a citizen suggestion and not a decision by the Planning Board. Idelkope noted that she applauds Hancock's efforts and thinks that the suggestions need more discussion at a Town level. Idelkope noted that she is not sure that all the citizens of Chesterfield would concur with his overall goal. Idelkope noted that without input from the citizens she is hesitant to do anything other than applaud his efforts and encourage him to forward it along. Shippee noted that SWRPC is looking for suggestions from the Board of Selectmen. Shippee asked if there were some suggestions here that the board agrees with and is comfortable sending along. Shippee noted that Hancock did a lot of work on this document.

Winn noted that there have been previous discussions that he was not privy to, and he would not want to suggest something that received negative reactions in the past. Winn noted that according to Chief Chickering, Stow Drive does need reconsideration.

Idelkope asked how much authority the Board has over Route 9. Winn noted that the board can make suggestions. Shippee noted that this is the opportunity to make suggestions. Winn noted that the Planning Board decided not to take any action on this, because they believe it is worthy of a public hearing and they did not have the time to hold one. Shippee asked if the board could speak with Chickering to see if he agrees with any of the suggestions. Shippee noted that it would not hurt to let DOT know of issues that we see in Chesterfield. The board talked about the traffic at the Chesterfield Gorge and Sugar Maple Lane.

The board tabled the conversation to come back after the appointment.

Winn asked if the board wanted to put anything forward. Shippee noted that there has been a lot of talk about this, and a lot of effort put into it, so something should go forward.

Idelkope noted the board could recommend an assessment of the Stow Drive area and the Chesterfield Gorge area.

Winn noted he will run them by Chief Chickering to make sure those two areas can be sent out as possible concerns for the Town.

PUBLIC COMMENT

Jeff Scott noted that there is a property on Route 9A that has cars in the setback, and they look to be in need of body work. Scott noted that it is not presentable.

Scott noted that he did not go to the transportation meeting but believes that any recommendations should be coming from the Chief. Scott noted he read the list and there are some good suggestions, but also some bad ones.

WEEKLY REVIEW

Code Tracker

The board reviewed the document. Nothing new this week on the code tracker.

Building Permits

Idelkope asked if the expired ones can be cleared off the list. Idelkope noted that they should be renewed or closed out.

Winn noted that sometimes a permit is taken out by the contractor and not followed through by them. Idelkope noted that the Code Enforcement officer needs to be more proactive. Winn noted he will speak with Beauregard about addressing expired permits.

FINANCIALS

Audit for 2020

Thompson noted that Cheever spoke with them last week. Thompson noted that the holdup is the way deposits were done in the past. It was noted the process has already been changed, but they are working on making the numbers match.

OLD BUSINESS

Annex Dishwasher

Shippee noted that she spoke with NH Restaurant Equipment, and they have had two (2) dishwashers come in and they believe they can help us out.

Applications for Library Trustee

Shippee noted that this is an eight (8) month appointment, and she has heard a lot of talk about getting new people interested in volunteering for the Town. Shippee noted that two (2) of the applicants are new residents that would like to get involved. Shippee noted that she hopes that even if they are not picked, they will all run in March.

Winn noted that Riddlemoser has done a lot of good work and been very active with the library, but a lot of the work is organizational and human resource orientated. Winn noted that was necessary work but noted that input from someone that uses the library gives a different perspective and could be useful in expanding interest in using the library.

Shippee noted she has been thinking about this a lot as it is not an easy decision. Idelkope noted she observed the operation of the board for the past few months and has no doubt that Riddlemoser is competent and capable, but this is an opportunity to have someone with a different set of skills join the board for a short period. Idelkope noted that she is leaning towards Fuller because of the skills she brings to the table. It was noted there will be at least two (2) open positions in March.

Fran Shippee moved to appoint Michelle Fuller as the appointed Trustee of the Library until the March 2023 election. The motion was seconded by Judy Idelkope and passed unanimously by roll call vote.

TABLED UNTIL FUTURE DATE

Personnel Policy Review (Attorney Mayer reviewing)

Community Power

Annex Door

GUESTS

6:30 PM Bruce Adler – Wayne Dingman -Highway position

Gary Winn moved to go into non-public session #1 under 91-A:3, II (b) at 6:32 PM. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Gary Winn moved to come out of non-public session #1 at 6:53 PM. The motion was seconded by Fran Shippee and passed unanimously.

Gary Winn moved to seal the minutes from Non-public #1. The motion failed due to lack of second.

Fran moved to hire Wayne Dingman for the crewmember starting rate. The motion was seconded by Judy Idelkope and passed unanimously by rollcall vote.

Dingman will start work on Monday August 1, 2022, at 6:30 AM. Dingman will go to the Town Offices at 9:00 for necessary paperwork.

Winn noted that it is time for reviews. Adler noted that he will get them started. It was noted that it is important for the review to go back to the employee for discussion. The review gets done by the department head, sent to the Board of Selectmen, and then is discussed with the employee.

Idelkope noted that at the last meeting Adler noted that people could go observe the process on Atherton Hill if they wanted. Idelkope asked for clarification. Adler noted they will dig out the top layer (about 2 feet) put in geotextile and then lay new gravel.

Adler noted he will be at the Gravel Roads Committee meeting Tuesday August 2, 2022, at 12:00PM.

Adler noted that the body for the truck is not here yet and he will be happy if he gets it by September.

NEW BUSINESS

Idelkope noted that the library has been reviewing the bylaws and wanted to ask the other board members what they believe the roll of the Selectmen Representative should be on the Library Board. Idelkope noted that she would like to know the full board's view on it to share with the library while they are going over their bylaws.

The board noted that guiding them is not the role the Board of Selectmen. The Board of Selectmen would prefer that, although the Selectmen's Representative is not a voting member, that they be allowed to speak during the meeting and participate in conversations.

Idelkope noted that the bylaws currently state that failure to attend will equate to a resignation. Idelkope noted she was not sure that could be done that way. Winn suggested that they speak with legal.

OTHER BUSINESS -

Idelkope asked Alissa Thompson if she had followed up about the driveway aprons on North Shore Road. Thompson noted that Ratigan is on vacation and as soon as she hears back, the board will be notified.

Gary Winn moved to request the Trustees of the Trust funds release \$172,371.00 from the Highway Road Construction/Reconstruction Capital Reserve fund for the purpose of Article 6 in the March 12, 2022, Warrant. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Gary Winn moved to request the Trustees of the Trust funds release \$12,300.00 from the Town Buildings Maintenance Capital Reserve fund for the purpose of Article 24 in the March 12, 2022, Warrant. The motion was seconded by Fran Shippee and passed unanimously by roll call vote.

Gary Winn moved to request the Trustees of the Trust funds release \$2,250.00 from the Revaluation Capital Reserve fund for the purpose of Article 13 in the March 12, 2022, Warrant. The motion was seconded by Fran Shippee

Discussion:

Winn asked if Marazoff has started the revaluation even though he has not finished the abatements. Thompson noted he has hired people and they have been coming in to do work on the revaluation. Winn asked if the board could get some of the abatements even if they are not all done. Thompson noted she will check with Marazoff.

The motion passed unanimously by roll call vote.

Gary Winn moved to request the Trustees of the Trust funds release \$85.00 from the Marya S. Machowska Trust Fund. The motion was seconded by Fran Shippee.

Thompson noted this is for the Cemetery. Winn noted this was the cross that needed to be repaired. *The motion passed unanimously by roll call vote.*

Shippee noted she reached out to the Academy of Good Governance and the meeting is on the same night as the Board of Selectmen meeting. Shippee noted that their meetings are recorded and will be available.

Winn noted that there was an email recently regarding the Housing Board noting new RSAs that have been written regarding workforce housing. Winn noted that the NH Municipal Association is putting on a seminar about the recent changes. Winn noted this should be sent to the boards if they have not already been notified. Winn will forward to Lachenal to disperse to the boards.

PUBLIC COMMENT

No additional public comment.

NON-PUBLIC

ACCEPTANCE OF MINUTES

Judy Idelkope moved to accept the July 13, 2022, minutes, as amended. The motion was seconded by Fran Shippee and passed unanimously.

Judy Idelkope moved to accept the July 13, 2022, non-public #1 meeting minutes, as presented. The motion was seconded by Fran Shippee and passed unanimously.

Fran Shippee moved to accept the July 13, 2022, non-public #2 meeting minutes, as presented. The motion was seconded by Judy Idelkope and passed unanimously.

Fran Shippee moved to accept the July 13, 2022, non-public #3 meeting minutes, as amended. The motion was seconded by Judy Idelkope and passed unanimously.

Judy Idelkope moved to accept the July 13, 2022, non-public #4 meeting minutes, as presented. The motion was seconded by Fran Shippee and passed unanimously.

Judy Idelkope moved to accept the July 20, 2022, working meeting minutes, as presented. The motion was seconded by Fran Shippee and passed unanimously.

Judy Idelkope moved to accept the July 20, 2022, summer informational minutes, as amended. The motion was seconded by Fran Shippee and passed unanimously.

ADJOURN

Fran Shippee moved to adjourn at 8:20 PM. The motion was seconded by Judy Idelkope and passed unanimously.

The next board meeting is scheduled on August 10, 2022, at 6:00 PM at the Town Offices and via Zoom.

Respectfully submitted,

Tricia Lachenal
Administrative Assistant

Approved by:



Gary Winn, Chairman

8/15/2022

Date

Fran Shippee

Date



Judy Idelkope

8-12-2022

Date