

**Town of Chesterfield
Selectboard Meeting
March 20 2019
Minutes**

CALL TO ORDER: Norm VanCor called the meeting to order at 6:00 PM. Jeanny Aldrich was present, as was Alissa Thompson and Susan Rigg. Jon McKeon requested to attend the meeting via phone. McKeon is out of the country on vacation and stated he is alone in the room. *VanCor made a motion to allow McKeon to join the meeting. Aldrich seconded the motion and the motion passed unanimously by roll call vote.*

NEW BUSINESS: VanCor said he has been sworn in as Selectman. VanCor nominated McKeon for Chairman. As there was only one nomination, VanCor asked for the vote. With no further discussion the nomination was unanimously approved. McKeon nominated VanCor to be Vice President. As there were no other nominations, VanCor called for the vote. It was approved unanimously to elect VanCor as Vice President.

PUBLIC COMMENT: Brad Roscoe asked if the Board sees any issues with the contract with Consolidated Communications. Roscoe also said there is a possibility of obtaining a grant and he asked the board to empower Aldrich to pursue the grant. McKeon said the contract has been reviewed and can be signed. *McKeon made a motion stating the Selectboard is in agreement with the latest revision to the contract between Town of Chesterfield and Consolidated and will sign the contract at a future date. VanCor seconded the motion and it passed unanimously by roll call vote.*

Aldrich said the Letter of Intent must be turned in by 3-29-19 if the town wants to pursue a grant for funding the Broadband. *McKeon made a motion to empower Aldrich to pursue the grant application on behalf of the town. VanCor seconded the motion and it was unanimously approved by roll call vote.*

The Board agreed to continue the same committee assignments from last year.

INVESTMENT POLICY: *VanCor made a motion to accept the Investment Policy as set forth dated March 20, 2019. Aldrich seconded the motion and it was unanimously approved by roll call vote*

Before McKeon left the meeting, he noted that John Pieper and Sarah Castro are acceptable to him as potential commission members. McKeon left the meeting at 6:30 PM.

OLD BUSINESS:

CPR Classes: McKeon will send out list of employees who should be taking the training. Rescue, Inc. will provide the training for the employees at a cost of \$35 per person.

Aldrich said the Fire Dept CPR classes for Community members will be on May 23, 2019. Details will be provided in the Chesterfield Happenings.

Town Hall Annex Plans: McKeon sent the contract to D.A. Brothers Construction. They will review and get back to the town.

Progress on erosion issue on town owned beaches: VanCor reported the Wetland permits have been submitted. Mr. Martini at Ware's Grove has signed the agreement letter. VanCor said one North Shore abutter refused the certified letter and the other abutter has not returned the signed agreement. VanCor said he will move forward with the Department of Environmental Services (DES).

The Shoreland Protection Permit for the North Shore and the Ware's Grove projects has been received. The contractor (Pat Rawson Construction) signed the agreement for the plantings and the project is ready to begin.

Legislative Bulletin: there was general discussion regarding Aldrich's opposition to House Bill 415. VanCor is not concerned about the issue. No action was taken.

PD Expectations: Aldrich presented a draft form for the board to review. Each selectman will make a list of what they would like to address at quarterly department meetings and will discuss when McKeon can attend.

Chesterfield Happenings: It was agreed that Town announcements will stay prominent and non-profit announcements can be in the lower sections.

Open House: There is not a budget in place for this activity and a clear goal was not determined, it was agreed to not pursue the Open House.

Sharing Shed Sign: Aldrich will repost the sign with the rules at the Swap Shed. McKeon suggested the number of visits per person be posted. Aldrich disagreed as it makes it difficult to monitor.

Finalize Board of Procedures: tabled

GUESTS: Sarah Castro came to meet with the Board. She is interested in volunteering on the Parks & Rec Board. Sarah said she is a camp director and has a passion for the work of the department. Aldrich stressed there is lots of work to be done and Castro said she is excited to join. *Van Cor moved to approve Sarah for the position on the Parks & Rec Comm. Aldrich seconded the motion and it was approved by unanimous roll call vote.*

Diana Warhall came to the board to discuss providing swim lessons at Spofford Lake. Also in attendance were Fran Shippee, Samantha Hill and Sue Parker. Shippee outlined that Warhall will use the town beach for 5 weeks of private swim lessons. Shippee would also like Warhall to teach lessons to campers at Wares Grove from July 24 to 28th; she would not be an employee while teaching. VanCor said community members have complained that Warhall benefits monetarily while using the Town facilities for free. There are also complaints the lessons crowd the beaches and the parking areas. Shippee suggested charging Warhall a per day fee for the private lessons. VanCor said swim lessons are valuable but the town must weigh the benefits. Aldrich said the swim lessons put pressure on the facility with increased cleaning and trash collection needs. Warhall said she has offered to pay for the facilities in the past but was not asked to pay. The Parks & Rec Dept will consider charging Warhall \$5 or \$10 per day for use of the beach facilities. The Ware's Grove lessons would also include either \$5 or \$10 to be paid to the Town. Warhall will provide her own insurance for each lesson. Aldrich and VanCor both agreed the Parks & Rec Comm can work out the final decision and the Selectboard would be supportive.

VanCor and Aldrich agreed there needs to be discussion about the use of Town facility and appropriate fees. As time is short, VanCor reiterated that the Parks & Rec Board should work out the details and provide it in writing to Thompson. No motion is necessary by the Board, said VanCor.

SUMMERS AND OTTER POND CONSERVATION COMMITTEE: Aldrich reviewed with the Town attorney. The Town forestry plan needs to be less than 10 years old. VanCor suggested using the Nature Conservancy Policy on Forest Management. Aldrich stated further that, per the Town attorney, the contract requires wording which would reserve the area for a potential municipal water supply, if needed in the future.

ACCEPTANCE OF MINUTES: **3.13.19** VanCor made a motion to approve the 3-13-2019 minutes as amended. Aldrich seconded the motion and it was unanimously approved by roll call vote.

CORRESPONDENCE: VanCor read the letter from John Pieper who is interested in joining the Economic Development Commission. Thompson will invite Pieper to the next Selectboard meeting.

OTHER BUSINESS:

DEMOLITION ORDINANCE: Aldrich asked about the potential for an ordinance which could save historical buildings from being taken down without prior approval of the Town. VanCor said this is a Planning Board issues and Aldrich said she believes this is something the Selectboard can do. Aldrich will research this further.

Aldrich said there was a write-in candidate for the Library Trustee Board, her name is Patty Hudachek. VanCor will call Bruce Potter to determine if the Selectboard should have the nominee come to a meeting prior to appointing.

Aldrich asked if the Board should revisit the Fireworks Ordinance. Aldrich suggested we should not require a permit on the 4th of July. VanCor would not support eliminating the permit requirements for the 4th of July holiday. VanCor would like to check if the weather is a factor in issuing permits.

HISTORICAL SOCIETY RFP: Aldrich asked should we re-open the RFP. VanCor said McKeon should have an opportunity to talk with the DA Brothers to determine if they are interested in doing the work. VanCor said there is a list of work to be done and a drawing available.

FINNELL ROOFING: VanCor brought up the North Shore changing room contract signed on January 9, 2018. VanCor said the work contracted is not adequate and the project should be re-bid. Specifically, the layers of existing shingles and the sheathing should be completely removed. This is acceptable to the contractor, provided we reimburse him for the cost of the shingles already purchased. This will be tabled until the full board is available.

VanCor attended a webinar about the future of recycling. The town tipping fees will likely increase by double or triple within four years. This will need to be discussed in the future.

ABATEMENTS REVIEWED BY MNN APPRAISAL:

Warren and Jane Allen 62 Church Street Spofford NH: filed an abatement request due to an error on the property card. After review Dave Marazoff of M&N Assessing Services suggests the abatement should be granted. He recommends the town abate the value by \$16,700 value, from \$226,400 to \$209,700. *VanCor moved to approve the abatement for Warren and Jane Allen according to the recommendation of M&N for the property at Map10 B, Lot B1. Aldrich seconded the motion and it was voted unanimously to approve the abatement.*

Warren and Jane Allen 62 Church Street Spofford NH: filed abatement for the abutting piece of land that is vacant. Dave Marazoff of M & N Assessing Services suggests we deny this request as it was requested incorrectly, the homeowner does not have an issue with this assessment. *Aldrich moved to not abate the property located on Route 9 Atherton Hill Rd, Map 10B, B003, as suggested by M&N Assessing Services. VanCor seconded the motion and it was voted unanimously to deny the abatement request.*

Gary and Margaret Winn 102 Main Street W. Chesterfield, NH: requested abatement as they disagree with the assessment change from \$69,700 to the current \$71,200. It is the recommendation of M&N to deny the request because the town conducted a full re-evaluation of all property in 2018. The value is due to a change in building costs per square foot which were applied consistently to all assessments. *VanCor made the motion to deny the abatement for Gary & Margaret Winn at Map 13C Lot A016. Aldrich seconded the motion and it was approved unanimously by roll call vote.*

MS232: was updated by Thompson and signed by VanCor and Aldrich.

PUBLIC COMMENT: Jeff Scott asked if John Pieper can be approved tonight. VanCor explained the procedure is to have a potential board member attend a meeting and then follow up with a meeting with the Selectboard. VanCor would like to be consistent with the existing policy. Aldrich agreed and stated the appointment is not urgent.

ADJOURN: VanCor moved to adjourn at 8:25 PM and Aldrich seconded the motion and it was unanimously approved by roll call vote.

Respectfully submitted,

Susan Rigg
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

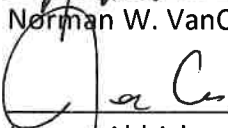
Date



Norman W. VanCor



Date



Jeanny Aldrich



Date