

Board of Selectmen's Meeting

MINUTES

May 27, 2020

Jeanny Aldrich, chair, opened the meeting at 6:01 P.M. Also, in attendance, were Fran Shippee, Alissa Thompson and Dara Carleton.

As Chair of the Chesterfield Board of Selectmen, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-876-9923 and password 87475923717 or by clicking on the following website address:

<https://us02web.zoom.us/j/87475923717>

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at: <https://chesterfield.nh.gov/>.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anybody has a problem, please call 603-499-6534 or email at: Selectman-a@nhchesterfield.com.

d) Adjourning the meeting if the public is unable to access the meeting.

In the even the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

SUGGESTION BOX:

There were no suggestions in the box this week.

CORRESPONDENCE: Bob Maibusch wrote in to say now that Pine Grove Springs Country Club has resolved its issues through the Planning Board, he wanted to express his appreciation for Tricia Lachenal and the wonderful job she did assisting them.

WEEKLY REVIEW:

Code Enforcement Tracker

The Board of Selectmen reviewed the Code Enforcement Tracker Report and had a brief discussion about the violations at 1763 Route 9 Spofford LLC, Mark Lanoue is in violation again.

PUBLIC COMMENT:

Barbara Girs, Town Clerk, requested that people signed in to Zoom meetings use their actual last names. If it was an in-person public meeting, you would see faces and know who they are.

Ron Rzasa, from the Economic Development Committee, stated that several local businesses are concerned about how they will pay their property taxes after losing business due to Covid-19. Rzasa mentioned RSA 76:16 and RSA 29:12 and asked, if under those RSA's, could the Town provide relief to those businesses, such as deferring a portion of their taxes. Aldrich suggested they contact Thompson and follow the process to have their taxes abated.

OLD BUSINESS:Progress on erosion issue on Town owned beaches:

Aldrich stated that the Board received a letter of approval from Martini's attorney to plant the arborvitae on his property. Martini stated that the Town moved a drainage pipe below his house that flows into the stream during restoration. Ryan Hoag and Chris Lord did not come across it but will set up meeting with Martini to see if there is a way to remedy that.

Town Hall Annex Plans:

Shippee stated that she has a meeting scheduled on Friday at 1pm with Jon McKeon and Dan, the owner of DA Brothers.

IT Bids – RFP:

The Board of Selectmen reviewed the changes to the RFP for an IT company. It was noted that the RFP will be posted in the newspaper 10 days prior to closing the bids. It was noted that the bids need to be sealed. Shippee noted that the issue date and due date should change to whatever date Thompson sends it out and should be emailed to the four companies the Town has been in contact with.

Covid 19 – Beach opening:

Samantha Hill, Director of Parks and Recreation, joined the discussion. She stated that as long as gloves will be available to her and her staff, Wares Grove Beach will open June 1 with social distancing measures in place. Aldrich stated that she will drop gloves off to Hill tomorrow.

Hill asked if a landscaper for the beach areas had been hired. Shippee stated that one had been asked, but was expensive. Hill stated that she would look into it, but financially it will not make sense to do that this year. Hill stated for now, she will handle the yard maintenance'

Aldrich asked Thompson to have Lord get measurements of North Shore Beach to determine the proper number of patrons with social distancing measures in place.

Wastewater Disposal System Regulations Public Hearing

Shippee looked at the post on our website and noticed it stated Spofford Lake Watershed as opposed to Spofford Lake District and questioned if that was correct. Shippee noted the watershed covers a larger area than the Lake District. Shippee is not comfortable that the correct version is on the website. Shippee will contact Corliss and make sure the right version is on the website and in the Happenings.

Zoom start for other boards: It was noted that if emergency order #12 is not reintroduced, we cannot hold virtual meetings anymore.

Historical Society Exemption

Aldrich would like to schedule a site visit and stated that the Historical Society's mission is to meet the five criteria the Town of Chesterfield requires to be considered for tax exempt status. Aldrich said the only concern is the square footage of the profitable apartments. The Board will meet at the Stone House Saturday, May 30, 2020 at 2:30 PM for a site visit.

GUESTS:

Brad Roscoe – Town Moderator 6:32

A discussion took place between the Board, Roscoe and Gary Winn about how to go about holding Town Meeting. Winn sent the procedure the School District meeting is following and noted that other towns are looking at a similar process. It was noted that the School Board has a point in their process for feedback, but the State says we do not need to do that. Roscoe suggested June 9-11 for the informational portion with a voting date of June 13. Shippee suggested following the school one week later using the same process as the school. It was decided June 9 at 7 PM would be the Zoom virtual meeting where the Warrant Articles would be read and then the vote will take place June 13.

Roscoe noted the first vote would be to accept the format change of the meeting Winn stated he would give input after the school vote. There was a discussion about stamping ballots people brought from home and how to facilitate people voting at staggered times. It was agreed that the Board, Winn, Roscoe and Girs would meet in the Chesterfield School parking lot at 1 pm Saturday, May 30.

Jon McKeon – Old Town Office: 6:53

McKeon spoke with Jay Jenkins, potential purchaser, and he is amenable to moving ahead before Town Meeting with a series of five-year lease extensions, understanding that the Board would request a 99-year lease Warrant Article. McKeon suggested getting it signed now with the anticipation that the article will pass. McKeon also stated that it would be good practice for Ratigan to go over the document one more time. Thompson will track down the minutes containing the agreement with Jenkins for Shippee to review. McKeon will correspond with Ratigan and report back to the Board

Route 9

Aldrich noted that she had correspondence with NHDOT John Kallfelz, Senator Kahn and State Contractor Fred Aldrich. All stated the rumble strip on Route 9 will be replaced on the center strip only during construction. Aldrich stated she sent a letter to Michael Lambert at NHDOT emphasizing the passing lane at route 9 and 63 be removed for safety. McKeon will stay involved in requesting the removal of the passing lane on a section of Route 63.

NEW BUSINESS:

Town Hall RFP Window Replacement:

Aldrich requested this item remain on the agenda and asked Shippee to start a template for an RFP for the windows.

Town Hall Door Signage:

It was noted that Carleton will remove the smaller signs on the front doors of the Town Offices when the larger sign that Mike Chamberlin made comes in.

Code Enforcement Officer Hire:

Ted Athanasopoulos, Code Enforcement Officer, has taken a position elsewhere so we are looking to hire for that position again. Aldrich noted that an application had come in and requested that Thompson set up a phone interview with that person. Athanasopoulos has offered to come in 2 hours per day until someone is hired and would be willing to train that person. Aldrich stated that at his exit interview next week there will be time to discuss Athanasopoulos staying on part-time.

Purchase Policy:

Aldrich noted that the purchase policy was not in this packet and asked that this item be tabled until next meeting so that everyone can see the policy.

Acceptance of Goffer

Aldrich moved to accept and expend from the Cares Act Grant up to the amount of \$87,275.00. Shippee seconded and it passed by unanimous roll call vote

OTHER BUSINESS:

Shippee noted that she has a list of non-profit and civic organizations from last year and said we could use that as a starting point for the website. Aldrich stated that is a great idea.

PUBLIC COMMENT:

Jeff Scott stated that a few months ago he asked about the possibility of erecting a structure near the tree line by the Police Station to store items for Old Home days and the Farmer's Market. Aldrich would like more information and would like a site visit. The BOS will meet Scott at 12:45 PM behind the Police Department.

Gary Winn asked if the informational handout for the school meeting could be made available at the Town Offices. The Board agreed.

Thompson stated that health insurance renewal rates need to be signed and sent back. There was a brief discussion about health and dental plans for the staff.

Aldrich moved to enter into non-public session at 7:56pm under RSA 91-A:3, II a – The dismissal, promotion or compensation of any public employee. Shippee seconded and it passed by unanimous roll call vote.

Aldrich moved to come out of non-public session at 7:59 pm under RSA 91-A:3, II a – The dismissal, promotion or compensation of any public employee. Shippee seconded and it passed by unanimous roll call vote.

Aldrich moved to enter into non-public session at 8:00 pm under RSA 91-A:3, II a – The dismissal, promotion or compensation of any public employee. Shippee seconded and it passed by unanimous roll call vote.

Aldrich moved to come out of non-public session at 8:49 pm under RSA 91-A:3, II a – The dismissal, promotion or compensation of any public employee. Shippee seconded and it passed by unanimous roll call vote.

ACCEPTANCE OF MINUTES

Aldrich moved to accept the May 20, 2020 minutes as amended. Shippee seconded and it passed unanimously by roll call vote.

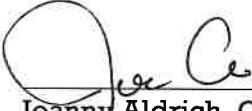
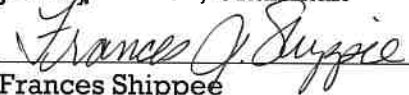
ADJOURN

Aldrich moved to adjourn at 9:10 pm. Shippee seconded the motion and it passed unanimously by roll call vote.

Respectfully submitted,

Dara Carleton
Secretary to the Board of Selectmen

Approved by:

 _____ Jeanny Aldrich, Chairman	<u>6/4/2020</u> _____ Date
 _____ Frances Shippee	<u>6/4/2020</u> _____ Date
_____	_____