

**Board of Selectmen**  
**TOWN OF CHESTERFIELD, NH**  
**SELECTMEN'S MEETING**

September 08, 2021  
6:00 PM Hybrid via Zoom

Note: This meeting may be recorded.

**CALL TO ORDER**

Chairman Gary Winn called the meeting to order at 6:04PM. Also in attendance were Fran Shippee, Alissa Thompson, and Jim Barey. Kelli Hanzalik was absent for health reasons.

Winn thanked the public for joining remotely as well as in person and asked for patience while the board worked through any difficulties.

**6:05PM PUBLIC HEARING-Oil Bids**-Winn read the sealed bids as follows:

- A. Bob's Fuel Company- #2 Heating Oil 8,000 at \$2.559 per gallon. No propane is provided.
- B. Osterman Propane-Fixed price per gallon at \$1.678 per metered gallon. Propane only provided.
- C. Barrows & Fisher Oil Company-#2 Fuel Oil for 8,000 gallons at \$2.499 per gallon; if prepaid \$19,992. No propane is provided.
- D. Dead River Company- #2 Fuel Oil for 8,000 gallons at \$2.469 per gallon and 6,500 gallons of propane at \$1.689 per gallon.
- E. Discount Oil-Fixed price of \$2.299 per gallon for #2 Heating Oil.
- F. L&G Propane-\$1.329 per gallon for propane.
- G. Suburban Propane- #2 Heating Oil at \$2.605 per gallon. Propane bid is \$1.995 per gallon.
- H. Ciardelli Fuel Company Inc.- Fixed price of \$2.499 per gallon for #2 Fuel Oil. Fixed price of \$1.899 per gallon for Propane.

Thompson stated that Discount Oil is the lowest for #2 Fuel at \$2.299 per gallon and L&G Propane is the lowest for propane at \$1.329 per gallon. Thompson continued stating that those were the companies the Town currently utilized.

*Gary Winn moved to accept the bid for #2 Fuel Oil from Discount oil for \$2.299 per gallon. The motion was seconded by Fran Shippee and passed unanimously.*

*Gary Winn moved to accept the bid for Propane from L&G Propane for \$1.329 per gallon. The motion was seconded by Fran Shippee and passed unanimously.*

## **CORRESPONDENCE**

Kevin Belanger-Winn read this letter regarding the lane striping in front of Big Deal on Route 9. The letter outlined the review to add a two way left turn lane. Belanger wrote that the middle entry of Big Deal will have to be closed and the owner Paul Saba agrees to do so. Once the plan is complete, Saba will be asked to sign before going forward with the project. Winn noted this is in response to the Board of Selectmen request that something be done at that location.

Judy Nabler-Thompson relayed Nabler's comments on how clean and organized Ware's Grove Beach has been under direction of Darlene Smith.

## **PUBLIC COMMENT**

John Koopmann- Koopmann opened comment regarding the Code Enforcement Tracker, noting that it is very clearly redacted and not showing individual owners or business names or personal information. Koopmann stated that this is not an eligible exception under the Exception Statute 91:A-5, and does not qualify for an exemption. Koopmann suggested and requested that the document not be redacted for the public.

Koopmann continued, stating he received a call from one of the recent Lake hosts on duty relaying that kayakers parking at Wares Grove Beach and launching from the boat launch are being charged \$6 per vehicle to park. Koopmann stated he looked at the Town of Chesterfield website and spoke with Darlene Smith who explained she was charging per the suggestion of another resident. Koopmann stated there is nothing to that affect on the Town website and asked the Board of Selectmen to clarify and confirm that people utilizing the beach are charged for parking but are not charged for parking for the boat launch.

John Zannotti-Zannotti opened comment stating in reviewing past minutes of the Board of Selectmen meeting on July 30<sup>th</sup>, 2021, there were comments made referencing Zannotti's effort in 2020 to make the public aware of the lake level issue followed up by a presentation in January 2021. Zannotti stated he is bothered by the fact that residents may comment or correspond with the Board of Selectmen and reference individual names and state the opinion that an individual is swaying the board's decisions. Zannotti stated he does not appreciate that Barbara Girs used his name and suggested that he was influencing the board on determining the lake level. Zannotti stated this is a personal attack and he does not appreciate it. Zannotti stated his efforts were only to inform the Board of Selectmen of what has happened and how it may be corrected in the future. Zannotti noted that it does not seem that the board have based their decisions on Zannotti's input alone. Winn stated that was a comment made during Public Comment and he and Shippee would address it separately in the meeting. Zannotti closed comment stating that these comments portray his efforts as ill-intended and he does not appreciate that.

Bob Maibusch- Maibusch stated that he appreciates the hybrid type meetings; this makes it much more accessible to the public.

Jeff Scott-Scott opened comment regarding Zannotti's points, stating that Kelli Hanzalik had stated that Zannotti had no affect on any decision that the Board of Selectmen made on the night of the 30<sup>th</sup>.

Scott noted, to Maibusch's point, he thanked the board for doing the hybrid meetings. Scott stated that in addition to greater attendance, he thinks it benefits the Board of Selectmen because they must spend a lot of time at meetings and would benefit from being able to attend virtually. Scott asked that the board recommend or require that the boards and commissions in town who are not doing any hybrid meetings do so. Winn responded that the Board of Selectmen would put that under advisement noting that the Board of Selectmen may recommend such suggestions, but not require them. Winn noted that there is no RSA requiring that hybrid meetings occur although it is convenient for the public. Winn stated that while hybrid meetings are allowed, a quorum of the board must still meet in person.

6:30 Guest-LT Bomba & Chris Lord-Lt Bomba opened the appointment, stating that the Police Department was approached by the Grace Community Evangelical Free Church looking to donate \$35,000 to be used exclusively by the Chesterfield Police. Lt Bomba continued, stating that he and Chief Chickering have discussed possible uses for the funds, and have decided a four-bay garage would be the best solution. Lt Bomba stated he has extensively researched and spoken with Chris Lord to prepare this presentation for the Board of Selectmen. The board, Lt Bomba, and Lord discussed the dimensions, placement, and cost of the proposed building. Lord stated his offer to help in preparing the site for construction, which should greatly reduce costs. Lt Bomba asked if the board would be willing to accept the donation; and open a trust for the donation.

The board discussed further, noting the visual appeal of the proposed building and the amendments to the current drainage system.

Lt Bomba stated he has not gone before the Planning or Zoning boards but has obtained the paperwork to begin that process after this meeting with the board.

The board discussed the rules and procedure regarding donations. Shippee stated she is not prepared to decide right now, and she would like to include Hanzalik in the discussion. Winn agreed and asked if there was a need for public hearing. Thompson responded yes, to accept the donation and then to deposit it in a trust; noting that because the funds are considered private, it does not have to go before Town Meeting. Lt Bomba stated the church would like an answer by the end of the month. Winn stated he would like to perform a site visit before making any further decisions. The board discussed making a final decision at the next meeting and doing the Public Hearing to accept the donation in October of 2021.

Lt Bomba stated he was asked if the Board of Selectmen had made any decision regarding the Watchguard Body cameras for lease versus outright purchase. The board stated they would discuss this later in the meeting.

Lt Bomba and Thompson reminded the board that the "No Parking" letter for Stow Drive is in the signature folder to be signed. Thompson stated she will send this letter tomorrow.

7:00 Guest-Michele Hood-EDC-Winn stated Hood has applied for membership with EDC (Economic Development Committee). Hood expressed her interest in being more involved in the Town through this commission. Winn noted that there were strong recommendations to back Hood's application from the EDC members. Winn asked if Hood were aware of the time commitment necessary and Hood confirmed she was able to meet the requirements.

*Fran Shippee moved to accept Michele Hood's request to be appointed to the EDC. The motion was seconded by Gary Winn.*

*Discussion: Winn asked if there were a particular term Hood would be filling. Ron Rzasa noted that up to seven people may be on the committee; Hood's appointment would be for a full term. Winn stated the term would conclude in December of 2024.*

*Gary Winn moved to amend the motion to include the term. The motion to amend was seconded by Fran Shippee and passed unanimously.*

*Gary Winn moved to amend the motion to replace the term conclusion of December of 2024 with December of 2023. The motion to amend was seconded by Fran Shippee and passed unanimously.*

*The motion in the entirety now reads: Fran Shippee moved to accept Michele Hood's request to be appointed to the EDC for a term ending in December of 2023. The motion was seconded by Gary Winn and passed unanimously.*

Winn stated the Board of Selectmen would sign the paperwork this evening and at the next opportunity, Hood could be sworn in at the Town Clerk's office.

### **CODE TRACKER**

Winn opened discussion on the Code Tracker. Shippee asked if the Board of Selectmen had a handle on the first entry. Winn responded that his understanding is that it has gone back to court and has restarted the 30-day appeal period and there is nothing further to be done. Shippee noted that she would like to see answers to the questions listed.

Shippee asked if all other entries are under control; Winn responded he believes so.

### **PROFIT/LOSS**

The board discussed the Profit and Loss statement with Thompson, noting questions on the Code Enforcement Officer and Deputy Code Enforcement Officer line items as well as the lines for Parks and Recreation telephone and gasoline.

Shippee asked how the Wastewater Management Regulation was progressing. Thompson responded that the requested property owners were gradually coming in to present the required documents.

### **Old Business-**

Tax Lien Notice from Tax Collector-Thompson stated that entry #4 has paid so it can be taken off the list. Shippee asked if anything had been heard from entries #5 or #6. Thompson responded no. Shippee asked if #6 were land only. Winn confirmed that was correct and asked if

the owners had come in to catch up. Thompson stated no, they have not made any attempts to contact her.

Winn asked where #5 stands since 2019. Thompson responded that they owe for 2019 and everything going forward, also noting that they have not made any attempts to contact her.

*Gary Winn moved to allow the Town of Chesterfield to go forward with deeding Chesterfield Tax Map 14 Lot C002. The motion was seconded by Fran Shippee and passed unanimously.*

*Gary Winn moved to deed Chesterfield Tax Map 2C Lot A003. The motion was seconded by Fran Shippee and passed unanimously.*

## **NEW BUSINESS**

### Budgets-

Patriotic Purposes-The board discussed the Patriotic Purposes budget. Winn stated he would like to leave it at the current figure.

*Gary Winn moved to accept the Patriotic Purposes budget for \$1,255 for 2022. The motion was seconded by Fran Shippee and passed unanimously.*

General Assistance-The board discussed the General Assistance budget.

*Gary Winn moved to accept the General Assistance budget for \$25,000 for 2022. The motion was seconded by Fran Shippee and passed unanimously.*

Debt Services-Shippee noted that the Town is locked into whatever interest rate that is current. Winn asked if principal on long term notes was going up. Thompson noted that this year was the first actual payment for Broadband.

*Gary Winn moved to accept the Debt Services budget for \$314,306 for 2022. The motion was seconded by Fran Shippee and passed unanimously.*

Street Lighting- the board discussed looking into which streetlights should be on and which are operational before deciding on the budget.

*Fran Shippee moved to accept the Street Lighting budget for \$15,000 for 2022. The motion was seconded by Gary Winn and passed unanimously.*

Forest Fires- Thompson noted that the amount spent will be reimbursed by 50%.

*Fran Shippee moved to accept the budget of \$6,000 for Forest Fires for 2022. The motion was seconded by Gary Winn and passed unanimously.*

## **OTHER BUSINESS**

Shippee-Shippee noted that the first Senior Lunch of the year occurred in the Chesterfield Town Hall and was considered a success. Shippee stated that the water needs to be tested, the dishwasher needs to be serviced, and the sinks were rusty. Shippee asked Barey to inquire into testing the water at the Town Hall, noting that it should be tested for everything. Shippee stated that the Hall should be scheduled for regular cleanings, or the board should discuss hiring a custodian for that purpose.

Winn- Winn stated that a filming company will be coming through town filming a movie for British TV and they contacted the Town to ask for permission to film in Chesterfield. Winn stated he has researched the production company and they seem legitimate. Winn noted they wanted to take some pictures of Wares Grove and they should contact Darlene Smith to make sure the gate is open; he does not foresee any issue with it. Thompson noted that Hanzalik is in favor but noted that the board should receive a certificate of liability insurance if they are going on the beach. Thompson noted that filming would be the 13<sup>th</sup> through the 17<sup>th</sup> of September. Winn stated the last item he has is regarding the Gold/Frederick Zoning board application to be heard tomorrow night. Winn asked if the Board of Selectmen have any input that they wish to pass on as an abutter. Winn noted the only comment he had concerned the loft proposed in the applicant's plans that may become residential space. Shippee stated that the loft should be investigated further. Winn responded that he would pass on these comments to the Zoning Board.

Alissa- Thompson noted that Chief Chickering is waiting on a decision on the Watchguard Camera system. Thompson stated the original quote was \$25,551 to lease the equipment; with the new agreement for purchase, the total is about \$32,546. Thompson noted that in the long run, it will save the Police Department time with the video redaction and to have the cloud storage.

*Fran Shippee moved that the Chesterfield Police Department pay for the first year of a five-year lease of four body cameras to be taken out of the 2021 budget for \$7,026. The motion was seconded by Gary Winn and passed unanimously.*

Winn noted discussion on a letter from Chesterfield Industrial Park. Winn stated it refers to Stow Drive.

**Acceptance of Minutes**-08/25/2021-*Fran Shippee moved to accept the 08/25/2021 minutes as amended. The motion was seconded by Gary Winn and passed unanimously.*

*Gary Winn moved to enter Non-Public Session under RSA 91-A:3 II(a) for the purposes of discussing matters pertaining to the dismissal, promotion, or compensation of any public employee. The motion was seconded by Fran Shippee and passed unanimously.*

*Gary Winn moved to seal the minutes of Non-Public session. The motion was seconded by Fran Shippee and passed unanimously.*

The next meeting will be held on September 22, 2021, at 6PM.

**ADJOURN**

*Gary Winn moved to adjourn the meeting at 10:40PM. The motion was seconded by Fran Shippee and passed unanimously.*

Respectfully submitted,

Jim Barey  
Board of Selectmen Secretary

Approved by:

  
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Gary Winn, Chairman

9/22/2021  
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Date

  
\_\_\_\_\_  
Fran Shippee

9/22/2021  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Kelli Hanzalik

\_\_\_\_\_  
Date