

Spofford Fire & Rescue Precinct Commissioners' Meeting Minutes December 11, 2023 – Spofford Fire Station

Present: Evan James Deutsch, Commissioner Chair; John Forester, Commissioner; Rob Hodgkins, Commissioner; Brendan Kiniry, Fire Chief; Elaine Croteau, Treasurer; Fran Shippee, Selectmen's Representative and Jay Gaudry, Clerk

Call to Order

Evan James Deutsch called the meeting to order at 6:01 pm.

Visitors

None

Approval of Minutes

Minutes from the November 16, 2023 Commissioners' meeting were distributed via email and hard copies were available at the meeting. John Forester moved to amend page 2, under Building Maintenance/Use; the first and second sentences for clarification.

John Forester moved to approve the November 16, 2023 Commissioners' meeting minutes as amended, seconded by Evan James Deutsch. All in favor, the motion carried unanimously.

Bills and Correspondence

Bills and invoices were distributed for the signatures of the Commissioners.

Old Business

Grants

Brendan Kiniry reported that he will apply for the Department of Natural and Cultural Resources grant funds for the purchase of wildland firefighting supplies and/or equipment since the grant alternated yearly with Chesterfield. The State has tentatively approved funding for Spofford but is awaiting the completed application.

Brendan Kiniry updated the Commissioners on the participation of Spofford firefighters with regards to ALS Advanced Life Support – Advanced EMTS and Paramedics course completion and certifications.

Treasurer's Report

Elaine Croteau distributed the Profit & Loss Budget vs Actual for review. She said the payroll was picked up from Gray Financial Services and checks were mailed out earlier this year.

Discussion ensued regarding the January meeting and scheduling conflicts. The next meeting will be held on Thursday, January 25th at 6:00 pm for the Spofford Fire Commissioners. The February meeting will be held on Thursday, February 15th at 6:00 pm.

Chairman's Report

Evan James Deutsch moved to re-appoint Brendan Kiniry as the Spofford Fire Chief for a term of one year, seconded by John Forester. All in favor, the motion carried unanimously.

Chief's Report

Brendan Kiniry said he's still waiting for an invoice for the turnout gear.

Brendan Kiniry requested the Spofford Fire Commissioners encumber \$2,544.99 for our share of the Wildland Equipment grant from the Small Equipment fund.

Evan James Deutsch moved to encumber the amount of \$2,544.99 for our share of the Wildland Equipment grant from the Small Equipment Fund, seconded by Rob Hodgkins. All in favor, the motion carried unanimously.

Evan James Deutsch moved that Brendan Kiniry, Spofford Fire Chief is duly authorized to enter into contracts or agreements on behalf of Spofford Fire District with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his

judgement desirable or necessary to effect the purpose of this resolution, seconded by Rob Hodgkins. All in favor, the motion carried unanimously.

Brendan Kiniry said self-contained breathing apparatus (SCBA) will remain to be a high priority and he's looking at the application process for fiscal year 2024 or 2025 if the paperwork is delayed.

Last Saturday we had 10 Spofford members with Engine 1 go to Westmoreland for a live burn training.

Selectmen's Rep – Fran Shippee

Fran Shippee reported the Spofford Fire Association is again in good standing with the Secretary of State but is still working on the DOJ Charitable Trust application.

Clerk

Jay Gaudry said there is nothing new to report.

New Business

Other

The proposed Warrant 2024 was reviewed and nothing has changed from the last meeting. Brendan Kiniry asked about fuel usage after we received 6 months of invoices from the Town. He asked if the Gas & Diesel Fuel proposed budget amount was adequate.

Discussion ensued about each article and summary of reasoning in preparation for the Budget Public Hearing to be held on Saturday, January 27th at 3:00 pm.

Future meeting schedule:

January 25, 2024

January 27, 2024 – Budget Committee Public Hearing

February 15, 2024

March 19, 2024 – Annual Spofford Fire District Meeting

March 21, 2024

April 18, 2024

May 16, 2024

June 20, 2024

July 18, 2024

August 15, 2024
September 19, 2024
October 17, 2024
November 21, 2024
December 19, 2024

Building Maintenance/Use

John Forester said there is nothing new to report.

Executive Session

None

Adjournment

***Evan James Deutsch moved to adjourn at 6:58 pm, seconded by John Forester.
All in favor, the motion carried unanimously.***

Submitted by,

A handwritten signature in black ink that reads "Jay Gaudry". The signature is written in a cursive style with a long, sweeping tail that extends to the right.

Jay Gaudry
Clerk

Approved 1/25/24